



CAMBRIA COMMUNITY HEALTHCARE DISTRICT REGULAR BOARD MEETING JULY 25, 2023 – 9:00AM

The regular meeting of the Cambria Community Healthcare District will be held at Old Cambria Grammar School, 1350 Main Street Cambria, California.

Join Zoom Meeting

<https://us02web.zoom.us/j/82839978784>

Meeting ID: 817 4659 6826 One tap mobile

(669)444-9171,,81746596826# US

(669)900-6833,,81746596826# US (San Jose)

AGENDA

A. OPENING

1. Call to order
2. Pledge of Allegiance
3. Motion to allow the board to conduct the board meeting within the AB2449 guidelines.
4. Establishment of a quorum

B. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

1. Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President of the Board of Directors Cecilia Montalvo. Presentations are limited to a maximum of three minutes per person.

C. CONSENT AGENDA

1. Approve Minutes from June 27, 2023 Regular Board Meeting.

D. CLOSED SESSION

1. Adjournment to Closed Session with Full Board, Administrator/Director of Operations, and Director of Finance.
 - a. Pursuant to Government Code section 54957.6—Conference with Labor Negotiator.
 - b. All members of the public attending in person will be asked to leave the room, and all members of the public participating via Zoom will be placed in the “waiting room”.
2. Adjournment from Closed Session

E. REPORT ANY REPORTABLE ACTIONS FROM THE CLOSED SESSION

F. REPORTS

1. Administrators/ Operations Report: Tim Benes
2. Financial Review: Linda Hendy
3. Committee Reports:
 - a. President's Report: Cecilia Montalvo
 - b. Property & Facilities / Facility Project Ad-Hoc: Laurie Mileur
 - c. Healthcare Advocacy & Outreach: Dawn Kulesa
 - d. Finance: Bruce Mumper
 - e. Development Committee: Laurie Mileur

G. REGULAR BUSINESS

1. Review 2023 Healthcare Survey Results
2. Resolution to approve Joint Hazard Mitigation Plan
3. 2023-2024 CCHD Strategic Plan
4. Cambria Community Council Grant Request

H. DECLARATION OF FUTURE AGENDA ITEMS

I. ADJOURNMENT

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on August 22, 2023, at 9:00 A.M. at the Old Cambria Grammar School, 1350 Main Street Cambria, California.

Copies of the monthly agenda, staff reports and written materials provided to the Board of Directors for Open Session agenda items may be obtained online at www.cambria-healthcare.org, and are also available at the District office located at 2511 Main Street, Cambria, during regular business hours. Closed Session items are not available for public review. Any changes or additions to the agenda will be posted at the District office and on the District website.

Note: While board members may not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posted by the public during their discussion of an agenda item.



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

June 27, 2023

REGULAR BOARD MEETING MINUTES

A. OPENING

1. The meeting was called to order at 9:00 am.
2. The Pledge of Allegiance was led by President Montalvo.
3. Motion to allow the Board to conduct the Board meeting within the AB2449 guidelines. Director Fedoroff motioned to approve, seconded by President Montalvo, Board approved 5/0.
4. Board of Directors members Cecilia Montalvo, Laurie Mileur, Bruce Mumper and Iggy Fedoroff were present. Director Dawn Kulesa was present via Zoom. Also present were Director of Operations/Administrator Tim Benes, Director of Finance Linda Hendy and Office Manager Simone Rathbun.

B. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

One member of the public was present via Zoom.

C. CONSENT AGENDA

The Minutes from the May 23rd, 2023 Regular Board Meeting were submitted for review and approval. Director Fedoroff motioned to approve, seconded by Director Mumper, Board approved 5/0.

D. REPORTS

1. Administrator/Operations Report: The Board discussed the increased number of move up and cover calls received; referred to as "stand-by" calls in the activity report. Tim explained San Luis Obispo County is experiencing a larger number of calls and that San Luis Ambulance is now staging a 12-hour car in Los Osos to provide additional coverage. The 4th of July coverage was discussed; CCHD will not be up-staffing to a third unit, but will have one additional EMT on call.
2. Financial Review: Income statement and expenses were discussed. The audit for Fiscal Year 2021/2022 has begun with new firm Moss, Levy & Hartzheim.
3. Committee Reports:
 - a. President's Report: President Montalvo clarified two Committee assignments; stating that Director Kulesa will be serving on the Development Committee, and Director Fedoroff and Director Mumper will serve on the Finance Committee with Director Mumper as Chair.
 - b. Property & Facilities / Facility Project Ad-Hoc: Director Mileur stated she has met with the Coast Unified School Superintendent regarding a temporary housing site. Director Mumper has written a letter to Fire Chief Vincent requesting an extension on the repair of one electrical panel due

- to delay in coordinating with PG&E to replace panel. Required replacement of windows and doors is complete. Director Mileur announced that Senator Laird will be visiting the CCHD facility in July.
- c. Healthcare Advocacy & Outreach: Director Kulesa stated that the final community healthcare survey is complete, noting on first review of the survey responses that the top five topics that the community are concerned about are mental health, nutrition, heart health, CPR training, fall prevention, and the need for more primary care providers. Director Fedoroff added that Dr. DeLuca will be working at Coastal Pines beginning on 7/5/23.
 - d. Finance: Director Mumper reported the committee reviewed projected year-end cash flow reports and final proposed budget.
 - e. Development Committee: Director Mileur stated that the committee did not meet but will schedule to meet in July and focus on updating the community education campaign for a 2024 facility bond measure.

E. REGULAR BUSINESS

1. Update to Pacific Premier Bank Signature Card – Staff presents Resolution 37-23, which recommends removing former Board member John Nilon and adding returning Board member Igor (Iggy) Fedoroff to the current Pacific Premier Bank signature card. Director Fedoroff motioned to approve, seconded by Director Mileur, Board approved 5/0.
2. Establish New Business Account with Mechanics Bank – Resolution 38-23 is presented for approval, authorizing staff to establish a new business account with Mechanics Bank. Director Fedoroff motioned to approve, seconded by Director Mumper, Board approved 5/0.
3. Unit 22 Ambulance Financing – Resolution 39-23 is presented, requesting Board approval for financing of RedSky Emergency Vehicle invoice #230187, in the amount of \$207,407.56. President Montalvo stated that she would recommend that a down payment be made, rather than financing the entire ambulance purchase. She recommended at a minimum, using the \$20,800 grant funds from the Cambria Community Council as a down payment. The Resolution and Exhibit A will be updated to reflect a 10% down payment. President Montalvo motioned to approve the amended Resolution, seconded by Director Kulesa, Board approved 5/0.
4. Acquisition of Field Supervisor Vehicle – The pros and cons of acquiring a Field Supervisor vehicle were discussed. Director Kulesa expressed concern about how the community will perceive this, with a future community outreach campaign to support the facility bond measure. Director Fedoroff added that the Cambria Community Council (CCC) Grants are for equipment and capital needs and that's what this is, and it would be a very positive outcome for the community. He added that public perception should not trump what is good for the community. Director Fedoroff also suggested that we acquire the field vehicle presented, using proposed grant funds from the CCC. After full Board discussion Director Fedoroff motioned to acquire the Field Supervisor vehicle, contingent on receiving Grant money from the CCC. The motion was not seconded. Motion failed.

5. Fire Inspection Follow-up Report – A progress report was presented to the Board, giving an update on the required repairs in response to fire code violations. Tim stated that Fire Chief Vincent visited the facility and was pleased with the repairs and progress made. An electrical panel is the only item left to complete by the July 11th deadline. The crews may have to be relocated for the evening when this is done due to the electricity being shut off. A suggestion was made to replace windows in the Administration offices that will help provide added protection from weather conditions of extreme cold or heat. The Board discussed the next step to install a second crew shower.
6. 2023-2024 Final Budget presented – The final budget for fiscal year 2023/2024 was presented. Resolution 40-23 is also presented, approving adoption of 2023/24 final budget. Director Mumper motioned to approve, seconded by Director Mileur, Board approved 5/0.
7. Special Tax CPI Increase – Staff is recommending approval of Resolution 41-23, to authorize the County of San Luis Obispo to add a CPI increase of 3.18% to special tax for improved and unimproved parcels. Director Mumper motioned to approve, seconded by Director Mileur, Board approved 5/0.

F. DECLARATION OF FUTURE AGENDA ITEMS

1. Survey results, resource guide.
2. Revised Strategic Plan.

G. ADJOURNMENT

The meeting was adjourned at 11:14 am.

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on July 25, 2023, at 9:00 A.M. at the Old Cambria Grammar School, 1350 Main Street Cambria, California.



Cambria Community Healthcare District

Administrator's Report

Board of Directors Meeting

July 25th, 2023

Ambulance Unit Performance/Maintenance – Units 18, 20, and 21 are in service, unit 18 required repairs to the front cab area AC unit.

Transport Activity Report - There has been a decrease in total incidents and calls requiring transport in comparison to June 2023. There were 19 additional incidents and 17 fewer calls requiring transport in June 2023 compared with June 2022.

Response Times and Delays – In June, 93.9% of calls were responded to within 10 minutes. There were 3 calls in which the response time was longer.

06/22/2023 There was a 1-minute delay over the 10-minute requirement. A crew member was indisposed at the time of the call.

6/23/2023 There was a 1-minute delay over the 10-minute requirement. A crew member was indisposed at the time of the call.

06/29/2023 There was a 1-minute delay over the 10-minute requirement. A crew member was indisposed at the time of the call.

Equipment Nothing to report.

San Luis Ambulance (SLA) Transports/Coverage – In June 2023 San Luis Ambulance had zero requests to respond to code 3 calls in the CCHD service area. San Luis Ambulance was dispatched to “move up and cover” Cambria 9 times. CCHD responded to 17 Code 3 calls inside the San Luis Ambulance area. Not all the calls responded to by CCHD staff were transports or billable dry runs.

- Code 3 Call
 - Emergency call that requires the use of lights and sirens to respond
- Code 2 Call
 - Emergency call that does not require the use of lights and sirens to respond
- Code 8
 - A term used when an ambulance is staged (parked) between 2 response areas

CCHD crews were dispatched to “move up and cover” the San Luis Ambulance service area 88 times in June. The District Activity Report Page 2 has errors in the second box. The log shows that CCHD employees were committed to other incidents and covered SLA for a large amount of time. The corrected time that the CCHD was covering San Luis Ambulance and/or committed to other incidents is 17 hours, 25 mins; not the 146 hours and 2 min listed on the report. These hours were calculated after the corrections were made. The log report does not reflect these corrections.

Monterey County Calls - CCHD crews responded to 1 call in Monterey County during the month of June. There have been several meetings related to the road closure and how to transport patients out of that area during the time that access was cut off to the north and south. As of July 1, 2023, Highway 1 is now open up to Gorda County Store and the Caltrans yard. Because the road is still closed to the north, CCHD is currently the only ALS Agency that can reach the southern area of coastal Monterey County.

Station Repairs – The District received official notice from Fire Chief Vincent expressing his appreciation for the diligent work performed to make the Ambulance facility safe and compliant with the fire code. The Chief inspected the entire facility and noted in their records that all deficiencies have been corrected, apart from code 604.1 where a main electrical shutoff is required. On June 22nd a formal request for extension was granted due to the supply chain and PG&E delays, the required repair was extended to July 31, 2023.

An estimate to replace the remaining office windows was presented to the Property and Facilities Committee for approval. New digitally controlled wall heaters have been received and will be installed throughout the facility. Local Plumbers have been contacted to submit quotes for a second shower for the medic 12 crews. All quotes will be presented to the Property Committee at their August meeting.

Employees and Staffing

- a. COVID-19 - At the time of this report, we have no employees out.
- b. Staffing – One full-time Paramedic has accepted a new position with Mercy Air and has since turned in a resignation to the District effective July 20, 2023.

Community Outreach – Announcements have been made that CCHD is offering free classes to the public. CCHD has been asked to participate in the Pinedorado Parade and set up a First Aid station at the Pinedorado grounds after the parade and at the following Sunday Car Show. In prior years, we have scheduled additional crew for this coverage. I will review the payroll budget and call volume prior to bringing in extra staff.

COVID-19 Update – For the latest number please refer to the following website.

<https://www.recover slo.org/en/covid-19-vaccines-in-slo-county.aspx>

DISTRICT ACTIVITY REPORT PAGE 1

06/01/2023 through 06/30/2023

Incident Totals				Transport Totals			
	2023	2022	Change		2023	2022	Change
Dry Runs - w/Treatment	15	13	2	Local Patients	25	47	-22
Dry Runs - CX Enroute	30	19	11	Non-Local Patients	15	12	3
Total Dry Runs	45	33	12	Total Patients	40	59	-19
Stand-bys	83	60	23	Medical Transports	38	54	-16
Public Assists/Relations	5	1	4	Trauma Transports	2	3	-1
Walk-in Public Relations	1	3	-2	Traffic Accidents	0	1	-1
Total Incidents	174	155	19	Total Transports	40	57	-17

Hospital Destinations

	2023	2022	Change
French	12	20	-8
Sierra Vista	24	35	-11
Twin Cities	4	2	2
Rendezvous w/Heli	0	0	0
Facility Not-Listed	0	0	0
Trauma Center (Sierra Vista)	5	3	2
STEMI Center (French)	0	0	0

Monterey County Responses

	2023	2022	Change
Medical Transports	1	1	0
Trauma Transports	0	1	-1
Dry Runs	0	0	0
Stand-bys	0	0	0
Total Incidents	1	2	-1

**Year-to-Date Comparison
Ambulance Response Statistics
From January 2023 to June 30 2023**

	2023	2022	Change
Total Responses	1027	856	171
Patients Transported	296	319	-23
Total Dry Runs	218	213	5
Dry Runs - w/Treatment	85	92	-7
Dry Runs - CX Enroute	133	119	14
Stand-bys	499	315	184
Total Monterey County Incidents	4	23	-19

DISTRICT ACTIVITY REPORT PAGE 2
06/01/2023 through 06/30/2023

San Luis Ambulance Activity

Code 8	=	9	
Code 11	=	0	
Code 2 calls	=	0	} (calls into CCHD response area)
Code 3 calls	=	0	
Total time SLAS covered CCHD area =		9 hrs	46 mins

Cambria Community Healthcare District Activity

Total time CCHD committed to other incidents (Month) =		146 hrs	2 mins
Code 8	=	88	
Code 11	=	0	
Code 2 calls	=	0	} (calls into SLAS response area)
Code 3 calls	=	16	
Total time CCHD covered SLAS area =		81 hrs	48 mins

Definitions:

Code 8 : Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

Code 11 : Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

Code 2 : Non-Emergency Call

Code 3 : Emergency Call

Time-On-Task : TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.



**Financial Report
Board of Directors Meeting
July 25, 2023**

Staff Report: Linda Hendy, Director of Finance

Reporting financial performance updated for the month and fiscal year to date as of June 30, 2023.

**Income Statement:
June 2023 Monthly/Year-To-Date vs Budget**

○ **Income:**

- June ambulance billing was unfavorable to budget in the amount of \$732.
- Year-to-date ambulance income is favorable to budget by \$139,276.
 - Ambulance Transport activity **40** vs **49** budgeted.
- General and Special Assessment Tax; Year-to-date the District has received \$1,248,116 in tax revenues, bringing the total amount received favorable to 2022-23 budget in the amount of \$27,269.
- Other Income: In the month of June, one transport was provided to Monterey County with the new rate of \$2,000 per response. Year-to-date revenues from Monterey response is favorable to budget in the amount of \$5,500. The District provided “stand-by” event coverage for the Iron Man Race and has invoiced the race promoters \$1,250 for services, included in Misc. Income.

○ **Expense:**

Total expenses in June were \$67,994 unfavorable to budget. Total expenses for the fiscal year-to-date period are unfavorable to budget by \$287,518.

- Payroll Expenses: In the month of June payroll expenses are unfavorable to budget in the amount of \$52,877 and year-to-date unfavorable in the amount of \$163,973. The unfavorable June variance is due to posting the final employee payroll earned June 15 thru June 30th with a payroll date of July 5, 2023. Additionally, each June the District is required to payout employee unused holiday hours, vacation and CTO hours accrued over the limited cap.
- Operating Expenses: Audit expense for June is unfavorable to budget in the amount of \$7,000 and year-to-date unfavorable to budget in the amount of \$26,614. With a change in District management in 2022 the Auditor was tasked with completing additional reports outside the scope of a regular audit, contributing to continuous delays in providing a final 2020-2021 audit report, additional cost was associated with this additional work. In June 2023 the District hired a new auditing firm that began the 2021-2022 audit.

Facility Maintenance was unfavorable to budget in the amount of \$8,234. In response to the January 2023 facility fire inspection, the District is replacing and/or repairing identified code violations. Items include the installation of new electrical charging outlets for the Ambulance fleet, new hardware for facility doors, installed windows and traffic barriers placed behind the station.

- Fleet Expenses: June Medical Equipment/Supply expense is unfavorable to budget in the amount of \$1,173, the District purchased new battery-operated flares for each ambulance unit, replacing the current road flares, in response to the fire inspection code violation regarding storage.
- Other Expenses: June is in line with budget.

○ **Net Income:**

June financials reflect an unfavorable net income for the month in the amount of \$131,245. On a year-to-date basis, there is a total favorable variance actual vs budgeted in the amount of \$2,527.

Audit Update:

The 2021-22 audit is making progress, we have submitted the Management Discussion and Analysis (MD&A) to the auditors for review.

CCHD Trust Account:

In the month of June, the Trust received \$52.50 from Community donations bringing the account balance to \$36,142.13.

Department Update:

Financing for the new Ambulance - Unit 22 is complete.

Cambria Community Healthcare District
 Summary of Revenues and Expenses
 June 2023 and Year to Date July-June 2023

	June			July-June			
	June	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
<u>Ambulance Revenue</u>							
Ambulance Billings		260,926	316,770	(55,844)	3,500,316	3,040,992	459,324
Prior Year Income		6,647	-	6,647		-	-
Total Ambulance Income		267,573	316,770	(49,197)	3,500,316	3,040,992	459,324
Insurance Adjustments/Contra		(193,738)	(235,202)	41,464	(2,527,213)	(2,257,937)	(269,276)
Sent to Collections		-	(4,000)	4,000	(49,180)	(12,000)	(37,180)
Bad Debt		-	(3,000)	3,000	(22,592)	(9,000)	(13,592)
Ambulance Income		73,836	74,568	(732)	901,331	762,055	139,276
<u>Tax Income</u>							
General Tax		-	5,541	(5,541)	632,030	594,912	37,118
Special Assessment Tax		-	5,620	(5,620)	616,086	625,935	(9,849)
Total Tax Income		-	11,161	(11,161)	1,248,116	1,220,847	27,269
<u>Other Income</u>							
Monterey Contract		2,000	3,000	(1,000)	38,500	33,000	5,500
Rental Income		300	-	300	1,200	1,200	-
Misc. Income		1,331	100	1,231	1,331	1,100	231
GEMT Reimbursement		-	-	-	60,939	-	60,939
Bad Debt Recovery		-	900	(900)	4,292	9,900	(5,608)
Grant Income		-	-	-	76,190	-	76,190
Interest Income		2	-	2	1,049	632	417
Donations		-	-	-	100	30,000	(29,900)
Donations -Amb. Procurement		-	-	-	-	-	-
Total Other Income		3,633	4,000	(367)	183,602	75,832	107,770
Total Income		77,468	89,730	(12,261)	2,333,049	2,058,734	274,315
<u>Payroll Expenses</u>							
Administration		34,867	20,875	(13,992)	265,118	219,125	(45,993)
Full Time Employees		93,332	54,002	(39,331)	596,260	594,017	(2,243)
Part Time Employees		26,163	22,908	(3,255)	275,843	251,992	(23,851)
Payroll Tax Expense		6,668	2,907	(3,761)	52,241	31,977	(20,264)
Employee Medical/Dental		8,808	13,350	4,542	173,816	146,850	(26,966)
PERS Pension Expense		7,334	10,898	3,564	119,750	119,882	133
PERS - Unfunded Liability		13,793	12,360	(1,433)	170,917	135,960	(34,957)
Uniforms		261	500	239	7,770	5,500	(2,270)
Workers Comp. Insurance		-	-	-	35,961	37,797	1,836
Retiree Health		6,766	7,315	549	89,862	80,465	(9,397)
Total Payroll Expense		197,992	145,115	(52,877)	1,787,537	1,623,564	(163,973)
<u>Operating Expenses</u>							
Contacted Services		-	-	-	197	-	(197)
Accounting		-	2,500	2,500	13,240	27,500	14,260
Audit Fees		10,000	3,000	(7,000)	41,614	15,000	(26,614)
Billing Services		600	600	-	8,386	6,600	(1,786)
Other		-	850	850	10,898	12,800	1,902
Payroll Services		853	500	(353)	6,640	5,500	(1,140)
Total Contracted Services		11,453	7,450	(4,003)	80,975	67,400	(13,575)

Cambria Community Healthcare District
Summary of Revenues and Expenses
June 2023 and Year to Date July-June 2023

	June			July-June			
	June	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Dues and Subscriptions	-	-	-	-	402	-	(402)
Education/Travel/Mileage	1,389	1,389	500	(889)	5,079	5,500	421
Facility Maintenance	9,734	9,734	1,500	(8,234)	25,336	16,500	(8,836)
Legal	1,413	1,413	1,500	88	18,084	16,500	(1,584)
Liability Insurance	-	-	-	-	42,152	42,420	268
License/Permits	-	-	500	500	16,341	5,500	(10,841)
Office and Computer Supplies	1,763	1,763	1,200	(563)	23,373	13,200	(10,173)
Storage	-	-	-	-	960	960	-
Training	420	420	50	(370)	2,422	550	(1,872)
Utilities	1,870	1,870	1,600	(270)	28,851	17,600	(11,251)
Total Operating Expenses	28,042	28,042	14,300	(13,742)	243,975	186,130	(57,845)
Fleet Expenses							
Communication Equipment	-	-	-	-	841	-	(841)
Fuel	2,699	2,699	3,000	301	35,027	33,000	(2,027)
Unit - 18	928	928	500	(428)	11,448	5,500	(5,948)
Unit - 20	54	54	200	146	5,216	2,200	(3,016)
Unit - 21	613	613	500	(113)	3,268	5,500	2,232
Interest Expense	-	-	-	-	1,311	1,543	232
Medical Supplies/Equipment	6,173	6,173	5,000	(1,173)	57,191	55,000	(2,191)
Total Fleet Expenses	10,468	10,468	9,200	(1,268)	114,304	102,743	(11,561)
Total Operating Expenses	38,510	38,510	23,500	(15,010)	358,279	288,873	(69,406)
Other Expenses							
Bank and Credit Card Charges	489	489	200	(289)	3,414	2,200	(1,214)
Bond Expense	-	-	-	-	31,058	-	(31,058)
Contingency/Outreach/Public Ed. Equipment	-	-	100	100	13,853	1,100	(12,753)
Miscellaneous	126	126	100	(26)	776	1,100	324
QAF Fee	-	-	-	-	21,331	12,000	(9,331)
Sales Tax	-	-	107	107	1,286	1,179	(107)
Total Other Expenses	615	615	507	(107)	71,718	17,579	(54,139)
Total Expenses	237,117	237,117	169,122	(67,994)	2,217,534	1,930,016	(287,518)
Net Operating Income	(159,648)	(159,648)	(79,393)	(80,256)	115,515	128,718	(13,203)
Other Income/Expense							
Grant /Equipment Procurement	-	-	-	-	(76,190)	-	(76,190)
Covid Relief	-	-	-	-	91,920	-	91,920
Total Other Income	-	-	-	-	15,729	-	15,729
Net Income	(159,648)	(159,648)	(79,393)	(80,256)	131,245	128,718	2,527

Cambria Community Healthcare District Monthly Banking Financial Report

JUNE 2023

Pacific Premier Bank Operating Account

Beginning Balance	\$	526,218.03	
Income		124,567.44	
Tax Income		-	
Less Checking Expenses		(208,967.61)	
Bank Fee(s)		(6.90)	
Ending Balance			\$ 441,810.96

Pacific Premier Bank Money Market Account

Reserve Account

Beginning Balance	\$	40,005.92	
Transfer from Operating Account			
Interest		1.64	
Ending Balance			\$ 40,007.56

Local Agency Investment Fund Account

Operating Reserves

Beginning Balance	\$	57,243.75	
Transfer from Operating Account		-	
Interest		-	
Ending Balance			\$ 57,243.75

ALL ACCOUNTS TOTAL

\$ 539,062.27

PPB Trust Account

Beginning Balance	\$	35,994.61	
Deposit		106.53	
Bank fee (paper statement)		(2.00)	
Withdrawal payables(Qgiv)		(6.62)	
Ending Balance			\$ 36,092.52

Accounts Prior Year Total Comparison (Not including Trust Account)

JUNE	2023	\$	539,062.27
JUNE	2022	\$	514,987.32
Difference		\$	24,074.95

Cambria Community Healthcare District

Transaction Detail by Account

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
11200 PP (5645) Operating					
06/01/2023	Bill Payment (Check)	2635	BoundTree Medical	Inv# 84965284	-102.45
06/01/2023	Bill Payment (Check)	2638	Mutual of Omaha	Group ID# G000BZ6W	-180.00
06/01/2023	Bill Payment (Check)	2637	Mr. Jeremy Kantner	Education reimbursement	-299.00
06/01/2023	Bill Payment (Check)	2636	Helping Hand Health Education	Invoice# 285	-22.00
06/01/2023	Bill Payment (Check)	2639	Robert W Sayers	June 2023 Invoices	-760.70
06/01/2023	Bill Payment (Check)	2641	Timothy Nurge	BLS/CPR renewal reimbursement	-146.46
06/01/2023	Bill Payment (Check)	2640	Simone A. Rathbun	Mileage reimbursement	-16.77
06/02/2023	Expense		Payroll People		-41,760.61
06/02/2023	Expense		Deluxe Check Printer	Checks - Operating Account	-418.16
06/05/2023	Check	3619	Matthew Hallmark	Payroll 5-15 to 5-31-23 June 5, 2023	-1,560.64
06/06/2023	Check	ACH	CalPERS Fiscal Services Division		-100.00
06/06/2023	Check	ACH	CalPERS Fiscal Services Division		-4,371.57
06/06/2023	Check	ACH	CalPERS Fiscal Services Division		-943.22
06/06/2023	Check	ACH	CalPERS Fiscal Services Division		-2,448.80
06/06/2023	Bill Payment (Check)	2655	Orkin	Acct# 2388 Inv# 407824	-92.00
06/06/2023	Bill Payment (Check)	2653	Cambria Hardware Center	Acct# 205	-117.34
06/06/2023	Bill Payment (Check)	2652	Ameritas Life Insurance Corp.	Policy# 58022	-944.32
06/06/2023	Bill Payment (Check)	2654	Central Coast Electric, Inc.	Invoice# 1393	-665.00
06/06/2023	Bill Payment (Check)	2650	US Bank Card	Account ending in 3652	-1,159.50
06/06/2023	Bill Payment (Check)	2649	SEIU Local 620	Union dues, Check date 06/05/2023	-370.43
06/06/2023	Bill Payment (Check)	2644	Graybar Financial Services	Contract# 100-5910031-001	-163.24
06/06/2023	Bill Payment (Check)	2643	Coastal Copy	Acct# CC45	-541.42
06/06/2023	Bill Payment (Check)	2645	Mission Country Disposal	Acct# 4130-8101951	-199.98
06/06/2023	Bill Payment (Check)	2651	Zoll Medical Corp.	Invoice# 90075694	-2,091.08
06/06/2023	Bill Payment (Check)	2648	PG&E - ending 810-8	Acct# 5179258810-8	-33.68
06/06/2023	Bill Payment (Check)	2646	PG&E - #A ending 348-9	Acct# 9976402348-9	-761.80
06/06/2023	Bill Payment (Check)	2642	Adamski Moroski Madden Cumberland & Green	Invoice# 61238	-2,637.50
06/06/2023	Bill Payment (Check)	2647	PG&E - ending 135-3	Acct# 4378486135-3	-10.55
06/08/2023	Expense		CalPERS Fiscal Services Division		-17,395.93
06/09/2023	Expense		WORLDPAY CC		-441.61
06/13/2023	Bill Payment (Check)	2657	Kitzman Water (Culligan)	Acct# 190231	-65.00
06/13/2023	Bill Payment (Check)	2656	Airgas West	Invoice# 9997716538	-831.17
06/13/2023	Bill Payment (Check)	2659	Matthew Hallmark	Medical reimbursement	-350.00
06/13/2023	Bill Payment (Check)	2658	Life Assist	Invoice# 1332943	-633.25
06/13/2023	Bill Payment (Check)	2660	Paso Robles Ford	Inv# 288878	-54.36
06/15/2023	Bill Payment (Check)	2664	Poly Pro Window & Door Co	Invoice# 526576	-2,253.02
06/15/2023	Bill Payment (Check)	2662	BoundTree Medical	Inv# 84981319	-1,625.51
06/15/2023	Bill Payment (Check)	2663	MP Cloud Technologies	Invoice# 6510	-599.00
06/15/2023	Bill Payment (Check)	2665	Uline	Order# 1946484	-1,684.81
06/15/2023	Bill Payment (Check)	2661	Central Coast Electric, Inc.	Invoice# 1400	-5,298.92
06/16/2023	Expense		Payroll People		-44,392.53
06/20/2023	Check	ACH	CalPERS Fiscal Services Division		-2,448.80
06/20/2023	Check	ACH	CalPERS Fiscal Services Division		-943.22
06/20/2023	Check	ACH	CalPERS Fiscal Services Division		-100.00
06/20/2023	Check	ACH	CalPERS Fiscal Services Division		-4,371.57
06/21/2023	Bill Payment (Check)	2666	SEIU Local 620	Union dues, Check date 06/20/2023	-370.43
06/22/2023	Bill Payment (Check)	2672	Liebert Cassidy Whitmore	CA041-00003 Inv# 244478	-5,057.50
06/22/2023	Bill Payment (Check)	2674	Moss, Levy & Hartzheim LLP	Invoice# 38079	-15,000.00
06/22/2023	Bill Payment (Check)	2668	BoundTree Medical	Inv# 84987748	-19.81
06/22/2023	Bill Payment (Check)	2678	Verizon Wireless	Acct# 271000184-00002	-360.99
06/22/2023	Bill Payment (Check)	2667	Aflac	Acct# XG624	-33.80
06/22/2023	Bill Payment (Check)	2679	WEX Bank -	Invoice #89887699	-2,699.20
06/22/2023	Bill Payment (Check)	2673	Life Assist	Invoice# 1336794	-322.76
06/22/2023	Bill Payment (Check)	2675	Mr. Timothy Benes	Mileage reimbursement	-211.18
06/22/2023	Bill Payment (Check)	2677	Paul Hoover	Medical reimbursement FY 2022/23	-150.00
06/22/2023	Bill Payment (Check)	2670	John Lisberg	Purchase reimbursement	-97.85
06/22/2023	Bill Payment (Check)	2669	Center for Healthcare Education	Invoice# 69111	-420.45
06/22/2023	Bill Payment (Check)	2681	Danny Takaoka	July 2023 Health premium	-2,110.78

Cambria Community Healthcare District

Transaction Detail by Account

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
06/22/2023	Bill Payment (Check)	2682	Denise Coddling	July 2023 health premium	-556.74
06/22/2023	Bill Payment (Check)	2684	Heidi Holmes-Nagy	July 2023 Health premium	-628.33
06/22/2023	Bill Payment (Check)	2680	Daniel Cariaga	July 2023 Health premium	-1,147.86
06/22/2023	Bill Payment (Check)	2683	Donald Melendy	July 2023 Health premium	-1,147.86
06/22/2023	Bill Payment (Check)	2676	Mutual of Omaha	Group ID# G000BZ6W	-180.00
06/22/2023	Bill Payment (Check)	2671	K. Paul Butterfield	Medical reimbursement FY 2022/23	-600.00
06/22/2023	Expense		CalPERS Fiscal Services Division		-17,395.93
06/22/2023	Expense		CalPERS Fiscal Services Division		-1,376.58
06/22/2023	Expense		CalPERS Fiscal Services Division		-490.00
06/22/2023	Expense		CalPERS Fiscal Services Division		-138.42
06/22/2023	Expense		CalPERS Fiscal Services Division		-11,467.50
06/22/2023	Expense		CalPERS Fiscal Services Division		-320.42
06/28/2023	Check	Wire Transfer	RedSky Emergency Vehicles	Invoice 230187 Down Payment Unit 22	-20,800.00
06/28/2023	Bill Payment (Check)	2685	Airgas West	Invoice# 9139068762	-622.65
06/28/2023	Expense		Pacific Premier Bank		-40.00
06/28/2023	Bill Payment (Check)	2692	Poor Richards Press	Invoice# 303379	-120.29
06/28/2023	Bill Payment (Check)	2694	US Bank Card	Account ending in 3652	-2,999.88
06/28/2023	Bill Payment (Check)	2691	Heidi Holmes-Nagy	Quarterly MC premium - Paul	-395.76
06/28/2023	Bill Payment (Check)	2688	Central Coast Electric, Inc.	Invoice# 1403	-541.96
06/28/2023	Bill Payment (Check)	2693	Timothy Nurge	Medical stipend reimbursement	-85.75
06/28/2023	Bill Payment (Check)	2686	Borjon Auto Center	Invoice# 35485	-830.22
06/28/2023	Bill Payment (Check)	2687	BoundTree Medical	Inv# 84997285	-1,341.77
06/28/2023	Bill Payment (Check)	2689	Charter Communications	Acct# 824510113 0094588	-439.93
06/28/2023	Bill Payment (Check)	2690	Coast Unified School District	Inv# 230035	-126.00
06/28/2023	Bill Payment (Check)	2695	Wells Fargo Vendor Financial Services	Cust# 1051980762	-383.96
06/30/2023	Bill Payment (Check)	2700	SEIU Local 620	Union dues, Check date 07/05/2023	-370.43
06/30/2023	Bill Payment (Check)	2698	Mr. Timothy Benes	Mileage reimbursement	-248.05
06/30/2023	Bill Payment (Check)	2696	Adamski Moroski Madden Cumberland & Green	Invoice# 61415	-1,412.50
06/30/2023	Bill Payment (Check)	2699	PG&E - ending 135-3	Acct# 4378486135-3	-10.48
06/30/2023	Expense		Pacific Premier Bank		-3.00
06/30/2023	Bill Payment (Check)	2702	Templeton Uniforms, LLC	Invoice# 1349	-260.62
06/30/2023	Expense		Pacific Premier Bank		-3.90
06/30/2023	Bill Payment (Check)	2701	Simone A. Rathbun	Mileage reimbursement	-29.74
06/30/2023	Bill Payment (Check)	2697	BoundTree Medical	Inv# 84998819	-62.19
Total for 11200 PP (5645) Operating					\$ -239,840.39



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

STAFF REPORT – 01

TO: Board of Directors

FROM: Dawn Kulesa

DATE: July 25, 2023

AGENDA DESCRIPTION: Review 2023 Healthcare Survey Results

RECOMMENDATION: Healthcare Advocacy & Outreach Committee has provided action steps within powerpoint presentation.

FISCAL IMPACT: None

DISCUSSION: In May & June of 2023 the Healthcare Advocacy & Outreach Committee lead by Board member Kulesa conducted a healthcare survey within the Cambria and San Simeon communities. Over 660 hard copy surveys along with digital surveys were distributed and provided in both English and Spanish format. Committee members began a public outreach by providing opportunities to complete the survey at local service clubs, farmers markets, local church meetings, Cambria School District email and through the CCHD website.

The Committee received 220 responses. Demographics show the percentage as follows: 176 English surveys and 44 Spanish surveys received of those 65% Female, 35% Male, with an average age of 70 responding.

Board member Kulesa along with staff have prepared a powerpoint presentation to provide a look at results from the survey and to provide action steps as a follow-up to the community areas of interest.

ATTACHMENTS: Healthcare Survey Results Presentation

BOARD ACTION: No Action Required

Date of Vote: July 25, 2023

UNANIMOUS: __

MONTALVO __ MILEUR __ FEDOROFF __ MUMPER __ KULESA __



CAMBRIA COMMUNITY
HEALTHCARE DISTRICT
2023 Community Survey Results

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

Mission Statement: To improve the health of District residents and visitors by providing emergency services, advocating for access to care, and promoting wellness.



Provide Emergency
Medical Service
(EMS)



Response and
Ambulance
Transport



Advocating for
Access to Care



Promote Wellness

2023 Community Survey

Over the course of two months May – June 2023,
670 hard copy surveys and digital surveys were distributed throughout
Cambria & San Simeon

Surveys were provided in both English and Spanish

220 Community Members Responded

65% Female

35% Male

Average Age: 70 years

Response Locations: See Back Up Slide



Survey Process

Step 1

Distribution: Service Clubs, Farmers Markets, Local Churches, Community Events, Website, Digital Email and In Person Distribution.

Step 2

Collection: Online Response, Hard Copy Collection.

Step 3

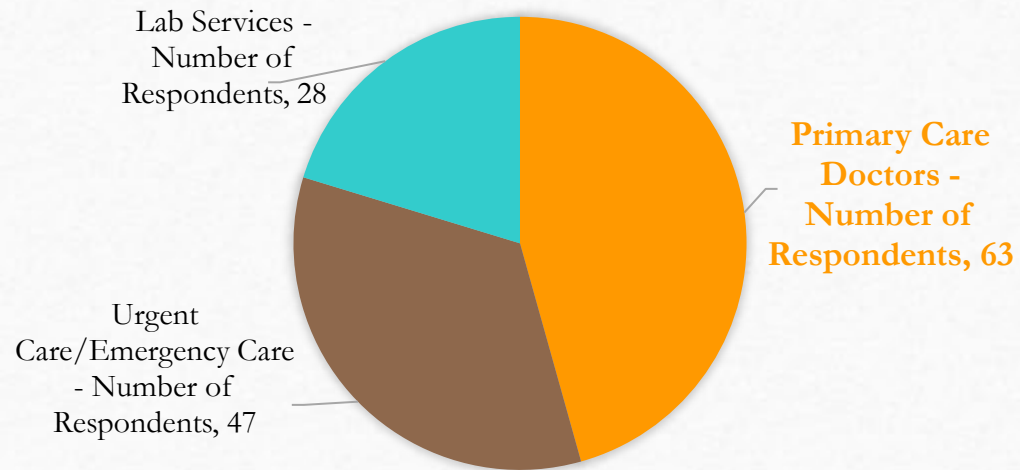
Survey Results: Tabulate Responses, Present to CCHD Board of Directors and Community.

Step 4

Follow Up: Committee Members and Board of Directors to Provide Recommended Action & Programs.

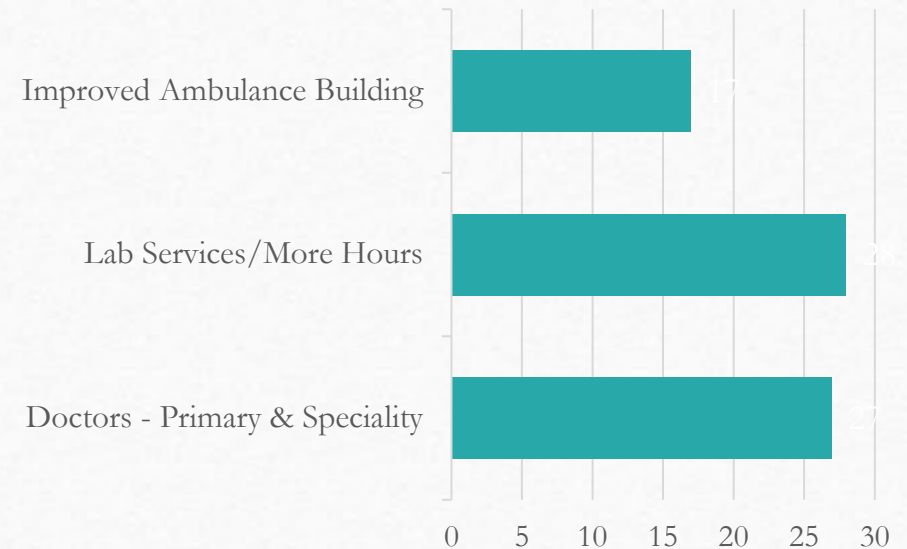
Question # 1

Which top 2 health services are the most urgently needed in Cambria right now?



Question # 2

Which existing health services would you like to see improved, longer term, from now through 2026?



Top three survey responses

Question # 3

Which healthcare educational programs and/or healthcare speakers would you like to see available to the community in 2023-2024?

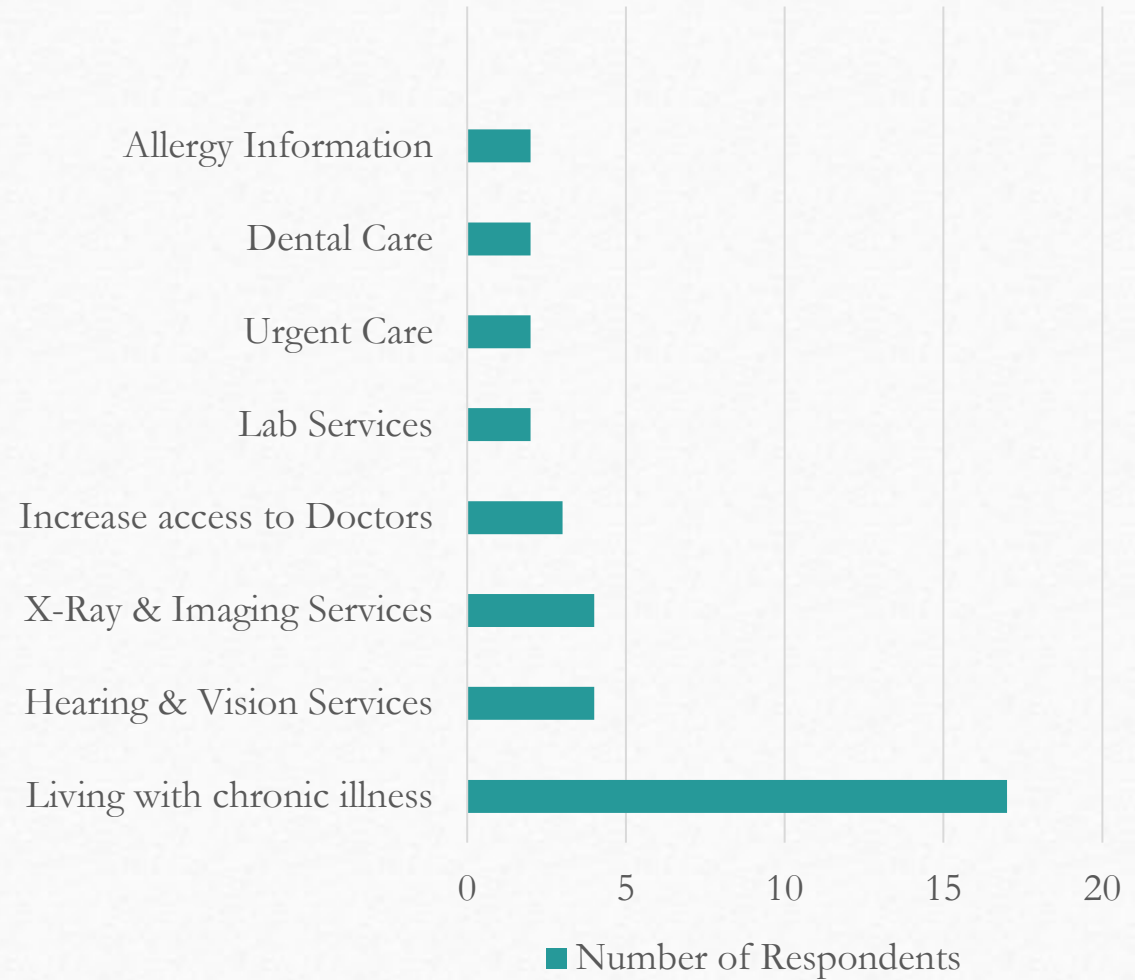
Priorities: Top Seven	Respondents	English	Spanish	%
Mental Health: Resources, Doctors, Services in Central Coast	91	68	23	43.12%
Nutrition for a Healthy Lifestyle	79	55	24	37.44%
Heart Health	79	56	23	37.44%
Stroke Prevention	76	60	16	36.00%
AED & CPR Training	75	67	8	35.54%
Walking Tips, Tools & Fall Prevention	66	54	12	31.27%
Stress Management Tools: Relaxation Exercises, Meditation	65	45	19	30.80%

Priorities Continued:	Respondents	English	Spanish	%
Advances in Hearing: Aids and Services	61	46	15	28.9%
Smiling is My Favorite: Dental Hygiene	44	12	32	20.85%
Beauty is in the Eye of the Beholder: Vision & Eye Care	44	27	17	20.85%

Question # 4

What other healthcare programs would you like available in Cambria?

Note: Write in Question



Suggested Action Steps:

- Collect content expert information and schedule presenters for Community workshops on top 5 requested healthcare topic areas. In Progress
- Add Mental Health Advisor to Outreach Committee to provide guidance on mental health topic areas. Done
- Organize CCHD Resource Guide into a comprehensive healthcare tool with health tips and community health services directory. Direct mailer to Community. In Progress
- Provide Dental Healthcare workshop to San Simeon community with Spanish translator.
- Provide ongoing healthcare articles to publish in Cambria.ca regarding healthcare topics.

Cambria Community Healthcare District *EMS "Where Emergency Care Begins"*



Back up data

English Surveys Returned

Area you Reside In:

Location	# Respondents
Lodge Hill	73
Park Hill	18
Happy Hill	14
Pine Knolls	9
Marine Terrace	31
Leimert Estates	3
West Village	4
East Village	2
Seaclift Estates	3
Top of the World	5
San Simeon	4
Other	7

Spanish Surveys Returned

Area you Reside In:

Location	# Respondents
Lodge Hill	6
Park Hill	0
Happy Hill	0
Pine Knolls	0
Marine Terrace	0
Leimert Estates	2
West Village	0
East Village	1
Seaclift Estates	0
Top of the World	0
San Simeon	14
Other	3

Question # 1

What are your top two health services most urgently needed in Cambria?

Top Priorities	# Respondents
Primary Care Doctors	63
Urgent Care/Emergency Care	47
Lab Services	28
X-Ray Services	25
Ambulance Services	16
Mental Health Services	16
Geriatric Care/Home Health	11
Chronic Illness	11
Dental Health	15
Vision	8
Bilingual Medical Services	6
Free Health Care/Health Clinic	6
Physical Therapy/Chiropractic	1
Stroke Prevention/Hearth Health	2
Chronic Illness Information	9
Nutrition	1

Question # 2

Which existing health services would you like to see improved through 2026?

Top Priorities	# Respondents
Doctors – Primary & Specialty	27
Lab Services	28
Better/Improved Ambulance Building	17
Urgent Care	10
Homebound Services/Geriatric Programs	8
Alternative & Complimentary Health Services	7
Dental	6
CHC	7
Chronic Illness Information	8
Medical Services in Spanish	6
X-Ray	3
Mental Health Services	2
Information on action to take if a child starts to drown	1
Decrease wait time in Doctors office	1

Question # 4

What other healthcare programs would you like available in Cambria?

Note: Write in Question

Top Priorities	# Respondents
Living with Chronic Illness	17
Hearing & Vision Services	4
X-Ray & Imaging Services	4
Increase access to Doctors, more Doctors	3
Lab Services	2
Urgent Care	2
Dental Care	2
Health Care Information Online	1
Women's Health	1
Wellness Programs for Seniors	1

Priorities Continued	# Respondents
First Aid Program	1
Promoting Oral Language for Toddlers	1
Addition of a Helipad for Emergencies	1
Swimming Pool	1
More Park Space for Children's Programs	1
Hiking Club	1
Support Group for Family Caregivers	1
Medicare Education	1
Allergy Information	2
Spinal Injury	1

2023 Survey was provided in both English and Spanish



CAMBRIA COMMUNITY HEALTHCARE DISTRICT 2023 SURVEY

1. Which top 2 health services are the most urgently needed in Cambria right now?

Please list:

- 1.
- 2.

2. Which existing health services would you like to see improved, longer term, from now through 2026?

Please list:

- 1.
- 2.

3. Which healthcare educational programs and/or healthcare speakers would you like to see available to the community in 2023-2024? **Please check off your top 3 priorities:**

- Automated External Defibrillator & CPR Training
 Heart health
 Living with chronic illness Please list illnesses you would like more information about:

Stroke prevention _____

Smiling is my favorite: dental hygiene

Nutrition for a healthy lifestyle

Advances in hearing: aids & services

Walking tips, tools and fall prevention information

Beauty is in the eye of the beholder: vision assistance & eye care

Mental health - resources, doctors, services, in central coast

Stress management tools: relaxation exercises, meditation

Infectious disease- prevention, current public health issues

Which other healthcare programs you would like available in Cambria? Please list:

Help us to learn better ways to serve you. Please complete information about yourself:

Age: ____ Gender: Male Female Other _____

Area you reside in:

Lodge Hill Park Hill Happy Hill Pine Knolls _____ Marine Terrace Leimert Estates

West Village East Village Seacliff Estates East/West Ranch Top of the World

San Simeon Other _____

Thank you for completing our survey.

We value your feedback & want to provide the best health services to our Cambria community!

*For further information about CCHD please visit us at: www.Cambria-healthcare.org *Tel 805 927 8304*



Distrito de Salud de Cambria Cambria Community Healthcare District (CCHD) Encuesta 2023

1. ¿Cuáles son los dos servicios de salud más urgentemente necesitados actualmente en Cambria? Por favor anote:

- 1.
- 2.

2. Cuáles de los servicios de salud que actualmente existen, le gustaría ver mejorado a largo plazo, ¿desde ahora hasta el año 2026? Por favor anote:

- 1.
- 2.

3. ¿Cuáles de los programas educativos sobre la salud y/o presentaciones le gustaría ver disponibles para la comunidad en 2023-2024? **Por favor denote los tres de más alta prioridad para usted:**

Entrenamiento en Desfibrilador Externo Automático y Reanimación Cardiopulmonar (CPR)

Salud del Corazón

Viviendo con enfermedad crónica – Por favor anote las enfermedades sobre las cuales que le gustaría aprender: _____

Prevención del accidente cerebrovascular (Stroke)

Higiene Dental

Nutrición para un estilo de vida saludable

Avances en audífonos y servicios para problemas de audición

Consejos, recursos, e información para la ambulancia y la prevención de caídas

Asistencia para la visión y cuidado ocular

Salud Mental – recursos, doctores, y servicios disponibles en el centro costal

Recursos para el manejo de estrés: ejercicios para la relajación y meditación

Enfermedades infecciosas – prevención y problemas actuales de la salud pública

Cuales otros programas sobre la salud le gustaría que estén disponibles?

Por favor anote: _____

Ayúdenos a identificar como servirles mejor. Favor de completar la información siguiente:

Edad ____ Sexo ____

Area en donde reside:

Lodge Hill ____ Park Hill ____ Happy Hill ____ Pine Knolls ____ Marine Terrace ____ Leimert Estates ____ West Village ____

East Village ____ Seacliff Estates ____ East/West Ranch ____ Top of the World ____ San Simeon ____ Otro ____

Gracias por completar esta encuesta.

Valoramos sus sugerencias y deseamos proporcionar los mejores servicios de salud para nuestra comunidad de Cambria.

Para más información sobre CCHD por favor visite: www.Cambria-healthcare.org Tel: (805) 927-8304



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

STAFF REPORT – 02

TO: Board of Directors

FROM: Tim Benes, Administrator/Director of Operations

DATE: July 25, 2023

AGENDA DESCRIPTION: Resolution to approve Joint Hazard Mitigation Plan

RECOMMENDATION: Staff is recommending Board approval for Resolution 42-23 adopting the Multi-Jurisdictional Local Hazard Mitigation Plan.

FISCAL IMPACT: None

DISCUSSION: The Disaster Mitigation Act of 2000 requires local governments to develop and submit mitigation plans in order to qualify for the Hazard Mitigation Grant Program (HMGP) projects funds, a national program for pre-disaster mitigation, to streamline administration of disaster relief at both the Federal and State levels, and to control federal cost of disaster assistance.

In partnership with the Cambria Community Service District (CCSD), the District has concluded a planning process which involved participation by the local community and has jointly developed a Multi-Jurisdictional Local Hazard Mitigation Plan that meets the established HMGP Act. This document is required to be updated every five years and was last updated in 2017.

District staff will submit to FEMA the required mitigation plan along with a Board approved Resolution.

ATTACHMENTS: None

A digital copy of the 2023 Local Hazard Mitigation Plan is provided on the District website www.cambria-healthcare.org

BOARD ACTION:

Date of Vote: July 25, 2023

UNANIMOUS: __

MONTALVO __ MILEUR __ FEDOROFF __ MUMPER __ KULESA __



BOARD OF DIRECTORS OF
CAMBRIA COMMUNITY HEALTHCARE DISTRICT
COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

JULY 25, 2023

RESOLUTION 42-23
RESOLUTION ADOPTING A MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN

WHEREAS, mounting cost of disaster recovery in the nation over the past several decades has promoted interest in providing effective ways to minimize our country’s hazard vulnerability; and

WHEREAS, the disaster Mitigation Act (DMA) of 2000, also commonly known as, “The 2000 Stafford Act Amendments,” constitutes an effort by the Federal Government to reduce the rising cost of disasters; and

WHEREAS, the Disaster Mitigation Act of 2000 (the Act) requires local governments to develop and submit mitigation plans in order to qualify for the Hazard Mitigation Grant Program (HMGP) projects funds; and

WHEREAS, the purpose of the Disaster Mitigation Act 2000 was to establish a national program for pre-disaster mitigation, streamline administration of disaster relief at both the Federal and State levels, and control federal cost of disaster assistance; and

WHEREAS, the Cambria Community Healthcare District (CCHD), working with the Cambria Community Services District (CCSD), has concluded a planning process which involved participation by the local community and has developed a Multi-Jurisdictional Local Hazard Mitigation Plan that meets the established requirements by the Act.

NOW THEREFORE, BE IT RESOLVED that the Cambria Community Healthcare District Board of Directors adopts the Multijurisdictional Local Hazard Mitigation Plan for the Cambria Community Healthcare District (CCHD);

BE IT FURTHER RESOLVED that a copy of this Resolution and copy of the Mitigation Plan will be forwarded to the Governor’s Office of Emergency Services and the Federal Emergency Management Agency (FEMA).

Passed and adopted by the Cambria Community Healthcare District, State of California, on the 25th day of July 2023, by the following vote of said Board:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

THE FOREGOING RESOLUTION is hereby adopted.

Cecilia Montalvo, President

Attest: _____
Bruce Mumper, Secretary



CAMBRIA COMMUNITY HEALTHCARE DISTRICT
STAFF REPORT - 03

TO: Board of Directors

FROM: Cecilia Montalvo, Board President

DATE: July 25, 2023

AGENDA DESCRIPTION: Review and approve update to CCHD Strategic Plan

RECOMMENDATION: Review and Approve Revised Strategic Plan

FISCAL IMPACT: None

DISCUSSION: On April 20, 2023, the newly elected board of the CCHD held a strategic planning session. The board reviewed the strategic plan that had been previously adopted in May of 2020, and considered revisions to ensure that the plan is relevant to our community today. A revised draft was then developed and is attached for the board's review. The board is being asked to approve the revised plan so that staff can work to develop a revised tracking document.

ATTACHMENTS: Revised Draft CCHD Strategic Plan
Format for Strategic Plan Tracking Log

BOARD ACTION:

Date of Vote: July 25, 2023

UNANIMOUS: __

MONTALVO __ MILEUR __ FEDOROFF __ MUMPER __ KULESA __



Cambria Community Healthcare District Strategic Planning

Revised 2023

July 23, 2023

Our Community



- A combined population of over 7,000 residents.
- An economy dominated by tourism -- 1.5 – 2 million visitors per year
- Median resident age of 61.7 years*
- 50-minute drive to San Luis Obispo and 40-minute drive to Paso Robles
- Cambria has one 65-year-old family physician, as well as a Federally Qualified Health Clinic (FQHC) staffed by a nurse practitioner serving low income individuals. The nearest hospitals are in Templeton and San Luis Obispo.

*American Community Survey 2018

To improve the health of District residents and visitors by providing emergency services, promoting wellness, and advocating for improved access to care.



What does success look like?

“What” are we trying to do?

Emergency Services

- Delivering the highest possible level of service as measured by:
 - Response times
 - Robust capabilities
 - Quality of care onsite and in-transit
- Collaborating with other local agencies to meet the EMS needs of District residents and visitors



Advocating for Access to Care

- Advocating for access to services to meet basic medical needs locally, if possible
 - Primary care
 - After hours/urgent care
 - Ancillary services (e.g., lab testing)
 - Behavioral health and substance abuse
- Partnering with other organizations and agencies to meet these needs



Wellness Promotion

- Facilitate educational opportunities aligned with key components of the SLO County Public Health Department Community Health Improvement plan:
 - Access to Care
 - Social Determinants of Health
 - Maternal, Child and Adolescent Health
 - Infectious Disease
 - Chronic disease & Health Behaviors
 - Injuries
 - Social and Emotional Wellness
 - Environment

What strategies will we need to deploy?

“How” are we going to succeed? (SMART – Specific, Measurable, Achievable, Realistic and Time Based)

Emergency Services

- Maintain response time at or less than 10 minutes
- Maintain robust capabilities (personnel and equipment) by (1) identifying and filling gaps in personnel training, and (2) ensuring that the CCHD capital plan includes modern equipment
- Deliver high quality care onsite and in transit by adhering to established protocols, measuring performance against quality standards, and soliciting feedback from local hospitals
- Develop modern facilities in compliance with standards set for essential services



Access to Care

- Advocate for and partner with others to create better access to needed services.
- Complete community survey and review SJO County community needs assessment to identify high priority needs including primary care, ancillary care (e.g., lab) chronic disease management, behavioral health and wellness



Wellness Promotion

- In partnership with the SLO County Department of Public Health and local community organizations, organize and facilitate educational opportunities including virtual or in-person group classes, workshops and guest speakers to address the components of the SLO County Community Health Improvement plan:
- Develop resource guide to better inform local residents of available services



People

Employee Satisfaction

Recruiting and Retention

Continuous Education

Competitive Compensation and Benefits



Financial

Achieving budgeted cash flow

Developing a draft operating budget for the new fiscal year and submit to Finance Committee by April 30 each year

Maintaining effective financial controls



Data/ Information

Employee Satisfaction

Community Needs Assessment

Patient care quality data onsite and in transit

Feedback from local hospitals



Enabling Strategies

Conclusions and next steps

- Update detailed plan (see excel document)
- Implement communications plan for employees and the public
- Monitor progress against the plan at least quarterly
- The strategic planning process is continuous



Category	Objective ("What")	Strategies ("How")	Lead Responsibility	Team Members	Resource Requirements	Projected Completion
Emergency Services	Delivering the highest possible quality of service as measured by:		Mike McDonough	Tim, Iggy Fedoroff		Ongoing
	Maintaining a response time of not more than 10 minutes	Monitor monthly and implement corrective action where appropriate	Mike McDonough	Tim		Ongoing
	Having robust capabilities (personnel and equipment)	Identify and fill gaps in personnel training	Mike McDonough	Tim		
		Prepare 5 year capital plan including only prioritized items	Mike McDonough, Bill Rice	Mike McDonough, Bill Rice	n/a	May, 2021
	Delivering high quality care onsite and in transit	Monitor adherence to established protocols	Mike McDonough	Tim	Data	
	Identify measurable standards for quality				Quality metrics to be developed by December	
		Solicit feedback from local hospitals and government agencies 2x per year to identify areas for improvement	Mike McDonough			
Access to Care	Enhance choice for basic medical needs, including primary care, after hours/urgent care, ancillary services and mental health)	Evaluate various strategies (e.g. partnering with third party, versus building and operating directly, etc) for bringing primary care, ancillary care and/or after hours to Cambria and determine the optimal plan for proceeding	Cecilia Montalvo	Laurie Mileur	"Gap" between projected revenue and expenses for stand-alone primary care model with 1.5 provider FTE is \$600k/year 1 and ~\$150k/yr ongoing	New Provider in 2022
		Update community needs assessment in partnership with the County to identify other needs including wellness and mental health	Cecilia Montalvo	Laurie Mileur		

Category	Objective ("What")	Strategies ("How")	Lead Responsibility	Team Members	Resource Requirements	Projected Completion
Wellness Promotion	In coordination with the County, advocating for and facilitating availability of wellness- enhancing services, including (1) First aid training, hand-only CPR, etc and (2) Wellness education (e.g., fitness, nutrition, stress reduction) with a sensitivity to cultural differences and special needs populations (e.g., the disabled)	In partnership with San Luis Obispo (SLO) County Public Health and local community organizations, CCHD will organize and facilitate educational opportunities including virtual or in-person group classes, workshops, and guest speakers to address four key components of the SLO County Health Department plan (2013-2023) 1. Chronic Disease and Health Behaviors 2. Injury Prevention 3. Infectious Disease 4. Social and Emotional Health	Laurie Mileur	Tim, Mike McDonough	SLO County Public Health; local healthcare, fitness and wellness providers; and community organizations & clubs	
	Coordinate with SLO County and local community leaders and agencies to maintain communications, and to develop strategies for meeting the health-related needs of district residents as it relates to COVID 19, including mask distribution, vaccine deployment, etc.	TBD	Cecilia Montalvo, MikeMcDonnough	All		

Category	Objective ("What")	Strategies ("How")	Lead Responsibility	Team Members	Resource Requirements	Projected Completion
People	Maintain high levels of employee satisfaction, successfully recruit and retain employees, offer competitive compensation and benefits and continuing education	identify tool for measuring employee satisfaction (enabling improvement goals)	Mike McDonough		TBD	Calendared for December, 2020
		Establish an objective for staff vacancy rate	Mike McDonough			
Finance	Manage finances in a prudent manner	Achieve budgeted level of cash flow for 2020	Bill Rice	Mike McDonough	n/a	
		Prepare draft operating budget for new fiscal year and submit to Finance Committee by April 30 each year	Mike McDonough	Bill Rice	n/a	
		Complete 5 year prioritized capital plan and identify sources of funding		Tim, Mike McDonough		
	Bolster philanthropic capabilities	Establish fundraising goal for Trust	TBD	Iggy Fedoroff, Mike McDonough		
		Develop philanthropy plan	TBD	Board of Directors		
Data	Acquire data that is not currently available in support of strategic objectives	Employee satisfaction	Mike McDonough			
		Community needs assessment Patient care quality onsite and in-transit	Cecilia Montalvo Mike McDonough	Laurie Mileur		
		Feedback 2 times per year from local hospitals and government agencies about areas for improvement	Mike McDonough			



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

STAFF REPORT - 04

TO: Board of Directors

FROM: Linda Hendy/Director of Finance

DATE: July 25, 2023

SUBJECT: Cambria Community Council Grant Request

AGENDA DESCRIPTION: The Cambria Community Healthcare District continues to provide emergency care to our community by providing four full-time crew members on call, seven-days a week, 24-hours a day. All Crew housing accommodations are located within the CCHD main facility that is in need of temporary repairs and an ultimate goal of replacement of the entire building built.

A second crew shower has been identified as a top priority for the Board of Directors and Management. The cost of a second shower is estimated between \$10,000 to \$15,000.

RECOMMENDATION: Staff is recommending to approve a motion authorizing a grant submission to Cambria Community Council by CCHD Trustee to help off-set cost incurred for installation of one additional crew shower facility.

FISCAL IMPACT: Increase to Grant income

DISCUSSION: Each year the Cambria Community Council generously provides supplemental funding for non-profit organizations through a grant program. With an immediate need to install an additional crew shower room, the Administrator/Director of Operations is currently collecting quotes from local plumbing companies to perform the installation of the new shower room.

ATTACHMENT: None

BOARD ACTION: Date of Vote: July 25, 2023

UNANIMOUS: ___

MONTALVO___MILEUR___FEDOROFF___MUMPER___KULESA___