



# CAMBRIA COMMUNITY HEALTHCARE DISTRICT BOARD MEETING

**June 27, 2023**

The regular meeting of the Cambria Community Healthcare District will be held  
June 27, 2023, at 9:00 A.M.

Old Cambria Grammar School, 1350 Main Street Cambria, California.

Topic: Regular Scheduled Board Meeting

Time: Jun 27, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86750826928>

Meeting ID: 867 5082 6928

One tap mobile

+16694449171,,86750826928# US

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The Cambria Community Healthcare District monthly agenda and minutes are available at the following website: [www.cambria-healthcare.org](http://www.cambria-healthcare.org). Packets are also available at the District Office located at 2515 Main Street, Suite A, in Cambria during regular business hours. Any changes or additions to the agenda will be posted at the district office and on the district website.

Note that while board members will not engage in dialog with the public during the board meeting, individual members may choose to incorporate an answer to a question posted by the public during their discussion of an agenda item.

## **AGENDA**

### **A. OPENING**

1. Call to order
2. Pledge of Allegiance
3. Motion to allow the board to conduct the board meeting within the AB2449 guidelines.
4. Establishment of a quorum

## **B. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

1. Members of the public wishing to address the Board on matters other than scheduled items may do so when recognized by the President of the Board of Directors Cecilia Montalvo. Presentations are limited to a maximum of three minutes per person.

## **C. CONSENT AGENDA**

1. Approve Minutes from May 23<sup>rd</sup>, 2023 Regular Board Meeting.

## **D. CLOSED SESSION**

1. Adjournment to Closed Session with Full Board, Administrator/Director of Operations, and Director of Finance.
  - a. Pursuant to Government Code section 54957.6—Conference with Labor Negotiator.
  - b. All members of the public attending in person will be asked to leave the room, and all members of the public participating via Zoom will be placed in the “waiting room”.
2. Adjournment from Closed Session

## **E. REPORT ANY REPORTABLE ACTIONS FROM THE CLOSED SESSION**

## **F. REPORTS**

1. Administrators/ Operations Report: Tim Benes
2. Financial Review: Linda Hendy
3. Committee Reports:
  - a. President’s Report: Cecilia Montalvo
  - b. Property & Facilities / Facility Project Ad-Hoc: Laurie Mileur
  - c. Healthcare Advocacy & Outreach: Dawn Kulesa
  - d. Finance: Bruce Mumper
  - e. Development Committee: Laurie Mileur

## **G. REGULAR BUSINESS**

1. Update to Pacific Premier Bank Signature Card
2. Establish New Business Account with Mechanics Bank
3. Unit 22 Ambulance Financing
4. Acquisition of Field Supervisor Vehicle
5. Fire Inspection Follow-up Report
6. 2023-2024 Final Budget
7. Special Tax CPI Increase

## **H. DECLARATION OF FUTURE AGENDA ITEMS**

## **I. ADJOURNMENT**

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on July 25, 2023, at 9:00 A.M. at the Old Cambria Grammar School, 1350 Main Street Cambria, California.



## CAMBRIA COMMUNITY HEALTHCARE DISTRICT

May 23, 2023

### REGULAR BOARD MEETING MINUTES

#### **A) OPENING:**

- 1) The meeting was called to order at 9:01 am.
- 2) The pledge of allegiance was led by President Montalvo.
- 3) Motion to adopt a Resolution to allow the Board to conduct the Board meeting within the AB2449 guidelines was presented. Director Mileur motioned to approve, Director Mumper seconded, Board approved 4/0.
- 4) Board of Directors members Cecilia Montalvo, Laurie Mileur and Bruce Mumper were present. Director Dawn Kulesa was present via Zoom. Also present were incoming Director Iggy Fedoroff, Director of Operations/Administrator Tim Benes, Director of Finance Linda Henty and Office Manager Simone Rathbun.

#### **B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Three members of the public were present.

#### **C) CONSENT AGENDA**

The Minutes from the April 25, 2023, Regular Board Meeting were submitted for review and approval. Director Mileur motioned to approve, Director Mumper seconded, Board approved 4/0.

#### **D) SWEARING IN OF NEW BOARD MEMBER**

President Montalvo read the Oath of Office to incoming Director Igor (Iggy) Fedoroff, who recited the Oath and was sworn in.

#### **E) CLOSED SESSION**

Adjournment to Closed Session at 9:05 am with Full Board, Administrator/Director of Operations, Director of Finance.

- a. Pursuant to Government Code section S4957.6-Conference with Labor Negotiator.
- b. Adjournment from Closed Session at 10:16 am.

#### **F) REPORTABLE ACTIONS FROM CLOSED SESSION**

None

#### **G) REPORTS**

- 1) Administrator/Operations Report: Tim met with Cambria Fire Chief Vincent to discuss building compliance issues. Remaining work includes windows and doors, and electrical. There was also discussion on a non-life safety issue related to HVAC. If the crews remain in the current building for the next few years, a new HVAC system with thermostatic control will need to be installed. Unit 22 should be arriving in June; the power-load system has been ordered. Monterey County has approved the rate increase effective 5/1/23.
- 2) Financial Review: Income and expenses identified and discussed. The County has not released the current list of Assessment Parcel Numbers (APN) used for the verification of tax assessments. The Final audit for FY 2020/21 has been received, and the fiscal year audit for

2021/22 has begun. The Auditor will be here for an onsite visit on 5/31 and 6/1. Trust donations in the amount of \$101.48 were received in April. Simone is continuing to attend education webinars through Vector Solutions and CalPERS.

3) Committee Reports

- A) President's Report: No additional report
- B) Property & Facilities/Facility Project Ad-Hoc: The committee met to discuss property updates, Fire Chief Vincent was in attendance and reviewed the list of life-safety issues that need to be completed by the deadline of July 11, 2023.
- C) Healthcare Advocacy & Outreach: Surveys have been distributed throughout the community, along with digital versions in both English and Spanish; with 81 responses received so far. Dawn added that she has tried four separate times to approach Cookie Crock about putting a table in front of the store, however they now have a new policy and no tables are allowed. So far two of the raffle prizes have been given out to happy recipients in the community. Director Kulesa suggested that we provide mental health resource information to the community, as well as publish in the CambriaCA.
- D) Finance: With the resignation of Director Nilon a replacement Chairman is needed for the committee. Director Mumper has volunteered to Chair this committee.
- E) Development: Director Mileur stated that the Community Projects Appropriations Grant has been trimmed down to \$1 million but it is still before Congress.

**H) REGULAR BUSINESS**

1. 2023-2024 Preliminary Budget – presented for consideration and possible amendment. Final proposed budget will be presented in June. Sections of the budget are discussed, with revenue being budgeted on the conservative side. Miscellaneous revenue discussed, which includes Monterey Contract income, rental income, GEMT reimbursement, bad debt recovery, as well as interest from LAIF and Money Market accounts. The payroll expense increase was discussed. The Workers' Compensation insurance coverage has increased by 33%, due to insurance buying pool. Linda has been directed to get additional quotes for this. Operating expense increase of 20% discussed, operating expenses above normal were identified. Grant funding for FY 23/24 ambulance purchase has been secured. Unit 22 will cost \$250,000; funded by reserve account of \$40,000, along with Grant revenue of \$20,800 from the Cambria Community Council and community donations, with a 5-year loan of \$189,200 payable for the remaining balance. Vector employee shift scheduling for \$3,500 discussed. This is a web-based system that is user friendly with employee accessibility. Facility repair and IT computer support were discussed, as well as the Facility Bond measure, and Grant and donation funding. Director Fedoroff motioned to accept the preliminary budget, Director Mumper seconded, Board approved 5/0.
2. Facility Update – An order has been placed with Poly Pro Windows and Doors to have two windows and three exterior doors installed prior to the July 11<sup>th</sup> deadline. The cost for this will be \$3,906.05.
3. Update to Policy 2160 Internal Controls – The District currently has an operating account, as well as a money market account which was established in January of 2023 for the purpose of holding Grant funds. Staff is recommending the Board approve procedure to transfer funds from the operating account to the Money Market account, upon approval of the Board President. The receipt of tax revenue can sometimes bring the operating account balance to over \$500,000, and anything above \$250,000 is not FICA secured. Transferring funds would keep account balance at \$250,000 or below to help risk of potential bank fraud.

Director Fedoroff suggested we contact Mechanics Bank regarding a limited access Money Market account, and modify this Policy update to include a second bank to establish a new Money Market account. Director Fedoroff motioned to approve, Director Mileur seconded, Board approved 4/0.

**I) CLOSED SESSION**

1. Adjournment to Closed Session at 11:25 am with Full Board, Director of Operations and Director of Finance.
  - a. Pursuant to Government Health & Safety Code Section 32155(1): Board discussion regarding two proposed property locations for new temporary health facility.
  - b. Pursuant to Government Code section 54957: Employee Review.
2. Adjournment from Closed Session at 12:24 pm.

**J) REPORTABLE ACTION FROM CLOSED SESSION**

None

**K) DECLARATION OF FUTURE AGENDA ITEMS**

1. Final Budget
2. Survey results
3. Resource booklet
4. List of Fire Inspection code violations with updates of repairs

**L) ADJOURNMENT**

The meeting was adjourned at 12:36 pm.

The next regular meeting of the Board of Directors of the Cambria Community Healthcare District will be held on June 27, 2023, at 9:00 am at the Old Cambria Grammar School, 1350 Main Street, Cambria, California.



Cambria Community Healthcare District  
Board of Directors Meeting  
June 27th, 2023  
**Administrator's Report**

**Staff report for the month of May 2023:**

**Ambulance Unit Performance/Maintenance** – Units 18, 20, and 21 are in service, with no required repairs the month of May. Unit 22 is scheduled for delivery in July.

**Transport Activity Report** - There has been an increase in total incidents and calls requiring transport compared to the same time last year. There were 22 more incidents and 5 more calls requiring transport in May 2023 compared with May 2022.

**Response Times and Delays** – In May, 98% of calls were responded to within 10 minutes. There were 2 of the four calls listed in which the response time was longer.

05/11/2023 There was a 2-minute delay over the 10-minute requirement. A crew member was indisposed at the time of the call. The crew made it to the call under 10 minutes but due to heavy radio traffic they could not notify dispatch until they already made patient contact. (A time and date are posted and are not able to be corrected by Med-Com)

05/12/2023 There was a 2-minute delay over the 10-minute time requirement. The crew was responding from Villa Creek and arrived in the required time, however due to heavy radio traffic they could not notify dispatch until after they already made patient contact. (A time and date are posted and are not able to be corrected by Med-Com)

5/22/2023 There was a 1-minute delay over the 10-minute time requirement. The location of the call was at the farthest point in Cambria.

5/23/2023 There was a 3-minute delay over the 10-minute time requirement. The crew was on the wrong radio channel.

**Equipment** On July 1<sup>st</sup> the County of San Luis Obispo added several new items to the equipment list that ALS agencies are required to carry. CCHD was able to purchase this equipment earlier this year prior to the 15% price increase with the supplier. CCHD is in compliance with this supply requirement.

**San Luis Ambulance Transports/Coverage** - This month San Luis Ambulance responded to zero code 3 calls in the CCHD service area. San Luis Ambulance was requested to move to cover

Cambria 17 times. CCHD responded to 16 Code 3 calls and 1 Code 2 call inside the San Luis Ambulance area. Not all the calls responded to by CCHD staff were transports or billable dry runs.

- Code 3 Call
  - Emergency call that requires the use of lights and sirens to respond
- Code 2 Call
  - Emergency call that does not require the use of lights and sirens to respond
- Code 8
  - A term used when an ambulance is staged (parked) between 2 response areas

CCHD crews were asked to “move up and cover” the San Luis Ambulance service area 93 times in May. This was an increase of 20 times from the month of April. The CCHD covered San Luis Ambulance for a total of 27 hrs. 37 mins while they covered for CCHD 26 hrs. 47 min. Year-to-Date stand-by calls in 2022 were 255 and current year-to-date 416, resulting in an additional 161 stand-by calls over the prior year. The variance is attributed to an increased number of incident calls received in San Luis Obispo County. To address this issue San Luis Ambulance, in July 2023 will be adding an additional unit that will provide the needed coverage to their assigned service area of San Luis Obispo County.

**Monterey County Calls** - CCHD crews responded to 1 call in Monterey County during the month of May. There had been several meetings related to the road closure and how to transport patients out of that area during the time that access was cut off to the north and south. As of May, Highway 1 is now open up to about 10 miles north of the Gorda County Store and the Caltrans yard. They are still hoping to have at least 1 lane of controlled traffic open by the end of July. Because the road is still closed to the north, CCHD is currently the only ALS agency that can reach the southern area of coastal Monterey County.

**Station Repairs** – Repairs are moving forward. I will cover these more in depth in a staff report.

### **Employees and Staffing**

- a. COVID-19 - At the time of this report, we have no employees out.
- b. Staffing:
  - Hired one new Reserve EMT
  - Following the end of the month of May, we received a 2-month leave of absence request from a FT paramedic
  - Removed 3 Reserve Paramedics from the current roster

**Community Outreach** – No community outreach to report in the month of May

**COVID-19 Update** – For the latest number please refer to the following website.

<https://www.recoverslo.org/en/covid-19-vaccines-in-slo-county.aspx>

**DISTRICT ACTIVITY REPORT PAGE 1**  
**05/01/2023 through 05/31/2023**

<b>Incident Totals</b>				<b>Transport Totals</b>			
	<b>2023</b>	<b>2022</b>	<b>Change</b>		<b>2023</b>	<b>2022</b>	<b>Change</b>
Dry Runs - w/Treatment	10	16	-6	Local Patients	42	43	-1
Dry Runs - CX Enroute	23	27	-4	Non-Local Patients	24	14	10
<b>Total Dry Runs</b>	<b>33</b>	<b>43</b>	<b>-10</b>	<b>Total Patients</b>	<b>66</b>	<b>57</b>	<b>9</b>
Stand-bys	93	71	22	Medical Transports	57	50	7
Public Assists/Relations	0	2	-2	Trauma Transports	5	7	-2
Walk-in Public Relations	3	0	3	Traffic Accidents	0	4	-4
<b>Total Incidents</b>	<b>195</b>	<b>173</b>	<b>22</b>	<b>Total Transports</b>	<b>62</b>	<b>57</b>	<b>5</b>

**Hospital Destinations**

	<b>2023</b>	<b>2022</b>	<b>Change</b>
French	20	19	1
Sierra Vista	39	34	5
Twin Cities	1	3	-2
Rendezvous w/Heli	0	0	0
Facility Not-Listed	1	1	0
Trauma Center (Sierra Vista)	13	6	7
STEMI Center (French)	0	0	0

**Monterey County Responses**

	<b>2023</b>	<b>2022</b>	<b>Change</b>
Medical Transports	0	1	-1
Trauma Transports	0	1	-1
Dry Runs	1	2	-1
Stand-bys	0	0	0
<b>Total Incidents</b>	<b>1</b>	<b>4</b>	<b>-3</b>

**Year-to-Date Comparison**  
**Ambulance Response Statistics**  
**From January 2023 to May 31 2023**

	<b>2023</b>	<b>2022</b>	<b>Change</b>
Total Responses	853	703	150
Patients Transported	256	260	-4
Total Dry Runs	173	180	-7
Dry Runs - w/Treatment	70	79	-9
Dry Runs - CX Enroute	103	100	3
Stand-bys	416	255	161
<b>Total Monterey County Incidents</b>	<b>3</b>	<b>21</b>	<b>-18</b>



**DISTRICT ACTIVITY REPORT PAGE 2**  
**05/01/2023 through 05/31/2023**

**San Luis Ambulance Activity**

Code 8	=	17	
Code 11	=	0	
Code 2 calls	=	0	}
Code 3 calls	=	0	
(calls into CCHD response area)			
Total time SLAS covered CCHD area =		26 hrs	47 mins

**Cambria Community Healthcare District Activity**

Total time CCHD committed to other incidents (Month) =		125 hrs	34 mins
Code 8	=	93	
Code 11	=	0	
Code 2 calls	=	1	}
Code 3 calls	=	16	
(calls into SLAS response area)			
Total time CCHD covered SLAS area =		27 hrs	37 mins

**Definitions:**

**Code 8 :** Cover two areas

Example: -Code 8 Villa Creek means covering Morro Bay response area and Cambria response area

-Code 8 Hwy 46 Summit means covering Cambria response area and covering North County response area (i.e. Paso Robles, Templeton, Atascadero and outlying areas)

**Code 11 :** Covering one area

Example: -Code 11 Morro Bay means we are now only covering the Morro Bay response area (i.e. Cayucos, Morro Bay, Los Osos)

**Code 2 :** Non-Emergency Call

**Code 3 :** Emergency Call

**Time-On-Task :** TOT Refers to the amount of time committed to a call or task, more specifically, this is the amount of time a unit is unavailable to respond to a call in the District's response area only. Units may still be available for calls outside the District's response area during TOT periods depending on SLO County needs for mutual aid.

RESPONSE AREA ACTIVITY REPORT  
05/01/2023 through 05/31/2023

Medic 11 Responses into Their Area =	113
Medic 12 Responses into Their Area =	42
Medic 11 Responses into Medic 12 Area =	12
Medic 12 Responses into Medic 11 Area =	21
Medic 11 Responses into Their Area w/Transport =	25
Medic 12 Responses into Their Area w/Transport =	22
Medic 11 Responses into Medic 12 Area w/Transport =	8
Medic 12 Responses into Medic 11 Area w/Transport =	7
Transports from SLAS Response Areas =	12



**Financial Report  
Board of Directors Meeting  
June 27, 2023**

**Staff Report: Linda Hendy, Director of Finance**

Reporting financial performance updated for the month and fiscal year to date as of May 31, 2023.

**Income Statement:**

**May 2023 Monthly/Year-To-Date vs Budget**

○ **Income:**

- May ambulance billing was favorable to budget in the amount of \$4,541. Year-to-date ambulance income is favorable to budget by \$101,030.
  - Ambulance Transport activity **62** vs **49** budgeted.
- General and Special Assessment tax of \$29,507 was received on June 9, 2023. Total year-to-date the District has received \$1,248,116 in tax revenues, bringing the total amount received favorable to 2022-23 budget in the amount of \$27,269.
- Other Income: In the month of May, one transport was provided to Monterey County with the new rate of \$2,000 per response. Year-to-date revenues from Monterey response is favorable to budget in the amount of \$3,500. The District received a GEMT reimbursement in the amount of \$14,054 bringing the total received in the amount of \$60,939.

○ **Expense:**

Total expenses in May were \$4,091 unfavorable to budget. Total expenses for the fiscal year-to-date period are unfavorable to budget by \$44,199.

- Payroll Expenses: In the month of May payroll expenses are unfavorable to budget in the amount of \$8,748 and year-to-date favorable in the amount of \$27,017. The unfavorable May variance is due to increased medical insurance cost along with employee medical reimbursement benefit in the amount of \$600 per employee. Working with CalPERS a correction was made to one employee unfunded liability for 2011- 2018 in the amount of \$6,778, findings concluded a change in status from a Pepra classification to a Classic.
- Operating Expenses: Facilities expense for May is unfavorable to budget in the amount of \$2,112, the variance is attributed to the deposit for window replacement and miscellaneous repairs required to correct current fire code violations. Year-to-date License/Permit is unfavorable to budget in the amount of \$10,841, this line item includes employee DMV licensing, medical exams and two renewals; LAFCO annual payment \$4,720 and California Special District Association (CSDA) membership \$7,162.
- Fleet Expenses: May Fleet expense is in line with budget, no fleet repairs required.

- Other Expenses: May is in line with budget.

○ **Net Income:**

May financials reflect an unfavorable net income for the month in the amount of \$40,326. On a year-to-date basis, there is a total favorable variance actual vs budgeted in the amount of \$210,645.

**Audit Update:**

The 2021-22 audit work has begun with new auditing firm Moss, Levy & Hartzheim LLP. District staff hosted CPA Gary Adams and two additional employees for the onsite audit testing, Simone and Linda provided requested items and feel the week went very smoothly, a great deal was accomplished within this time.

**CCHD Trust Account:**

In the month of May, the Trust received \$106.53 from Community donations bringing the account balance to \$36,092.52.

**Department Update:**

Follow up to April board meeting requesting that Linda look into opening an account at an additional local bank. The Finance Committee reviewed the information and will include this on the June Board agenda.

Follow up to Preliminary Budget question regarding workers compensation insurance. A price comparison found that our current insurance provider SDRMA offers a lower rate and provides discounts for longevity with the insurer and multi product discount. A decision was made to stay with our current provider SDRMA.

1. Longevity
2. Multi program. Additional savings of \$7,227.

Company	Reported Payroll	Rate	Annual Contribution
SDRMA	7332 - \$1,121,957	6.89	\$77,302.84
State Compensation Insurance Fund	7332 - \$1,121,957	6.86	\$76,966.25
		Less	<b>(\$336.59)</b>
SDRMA	8810 - \$253,500	0.58	\$1,470.30
State Compensation Insurance Fund	8810 - \$253,500	0.60	\$1,520
		More	<b>\$49.70</b>

Cambria Community Healthcare District  
 Summary of Revenues and Expenses  
 May 2023 and Year to Date July-May 2023

	May			July-May			
	May	Actual	May Budget	Variance	YTD Actual	YTD Budget	Variance
<b>Ambulance Revenue</b>							
Ambulance Billings		334,405	316,770	17,635	3,239,390	3,040,992	198,398
Prior Year Income		-	-	-	-	-	-
Total Ambulance Income		334,405	316,770	17,635	3,239,390	3,040,992	198,398
Insurance Adjustments/Contra		(248,296)	(235,202)	(13,094)	(2,311,920)	(2,257,937)	(53,983)
Sent to Collections		-	-	-	(42,215)	(12,000)	(30,215)
Bad Debt		-	-	-	(22,170)	(9,000)	(13,170)
Ambulance Income		86,109	81,568	4,541	863,086	762,055	101,030
<b>Tax Income</b>							
General Tax		15,972	73,618	(57,646)	632,030	594,912	37,118
Special Assessment Tax		13,535	60,178	(46,644)	616,086	625,935	(9,849)
Total Tax Income		29,507	133,796	(104,289)	1,248,116	1,220,847	27,269
<b>Other Income</b>							
Monterey Contract		2,000	3,000	(1,000)	36,500	33,000	3,500
Rental Income		-	300	(300)	900	1,200	(300)
Misc. Income		1,065	100	965	6,678	1,100	5,578
GEMT Reimbursement		14,054	-	14,054	60,939	-	60,939
Bad Debt Recovery		150	900	(750)	4,292	9,900	(5,608)
Grant Income		-	-	-	76,190	-	76,190
Interest Income		2	-	2	1,048	632	416
Donations		-	-	-	100	30,000	(29,900)
Donations -Amb. Procurement		-	-	-	-	-	-
Total Other Income		17,270	4,300	12,970	186,647	75,832	110,815
<b>Total Income</b>		<b>132,886</b>	<b>219,664</b>	<b>(86,778)</b>	<b>2,297,849</b>	<b>2,058,734</b>	<b>239,115</b>
<b>Payroll Expenses</b>							
Administration		23,245	20,875	(2,370)	230,250	219,125	(11,125)
Full Time Employees		51,530	54,002	2,472	502,928	594,017	91,089
Part Time Employees		19,030	22,908	3,878	249,680	251,992	2,312
Payroll Tax Expense		4,087	2,907	(1,180)	52,576	31,977	(20,599)
Employee Medical/Dental		18,843	13,350	(5,493)	165,008	146,850	(18,158)
PERS Pension Expense		8,681	10,898	2,217	110,691	119,882	9,191
PERS - Unfunded Liability		20,571	12,360	(8,211)	158,849	135,960	(22,889)
Uniforms		258	500	242	7,510	5,500	(2,010)
Workers Comp. Insurance		-	-	-	35,961	37,797	1,836
Retiree Health		7,618	7,315	(303)	83,095	80,465	(2,630)
Total Payroll Expense		153,863	145,115	(8,748)	1,596,547	1,623,564	27,017
<b>Operating Expenses</b>							
Contacted Services		-	-	-	197	-	(197)
Accounting		-	2,500	2,500	13,240	27,500	14,260
Audit Fees		500	3,000	2,500	26,614	15,000	(11,614)
Billing Services		600	600	-	7,788	6,600	(1,188)
Other		-	850	850	10,898	12,800	1,902
Payroll Services		536	500	(36)	5,787	5,500	(287)
Total Contracted Services		1,636	7,450	5,814	64,524	67,400	2,876

Cambria Community Healthcare District  
 Summary of Revenues and Expenses  
 May 2023 and Year to Date July-May 2023

	May			July-May			
	May	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Dues and Subscriptions	-	-	-	-	402	-	(402)
Education/Travel/Mileage	741	500	(241)	3,690	5,500	1,810	
Facility Maintenance	3,612	1,500	(2,112)	13,348	16,500	3,152	
Legal	2,638	1,500	(1,138)	11,614	16,500	4,887	
Liability Insurance	-	-	-	42,152	42,420	268	
License/Permits	720	500	(220)	16,341	5,500	(10,841)	
Office and Computer Supplies	932	1,200	268	21,610	13,200	(8,410)	
Storage	-	-	-	960	960	-	
Training	218	50	(168)	2,001	550	(1,451)	
Utilities	2,601	1,600	(1,001)	26,916	17,600	(9,316)	
<b>Total Operating Expenses</b>	<b>13,099</b>	<b>14,300</b>	<b>1,201</b>	<b>203,559</b>	<b>186,130</b>	<b>(17,429)</b>	
<b>Fleet Expenses</b>							
Communication Equipment	-	-	-	841	-	(841)	
Fuel	2,500	3,000	500	32,328	33,000	672	
Unit - 18	39	500	461	10,520	5,500	(5,020)	
Unit - 20	-	200	200	5,161	2,200	(2,961)	
Unit - 21	-	500	500	2,656	5,500	2,844	
Interest Expense	248	-	(248)	1,311	1,543	232	
Medical Supplies/Equipment	2,998	5,000	2,002	50,187	55,000	4,813	
<b>Total Fleet Expenses</b>	<b>5,785</b>	<b>9,200</b>	<b>3,415</b>	<b>103,005</b>	<b>102,743</b>	<b>(262)</b>	
<b>Total Operating Expenses</b>	<b>18,884</b>	<b>23,500</b>	<b>4,616</b>	<b>306,564</b>	<b>288,873</b>	<b>(17,691)</b>	
<b>Other Expenses</b>							
Bank and Credit Card Charges	159	200	41	2,926	2,200	(726)	
Bond Expense	-	-	-	31,058	-	(31,058)	
Contingency/Outreach/Public Ed.	200	100	(100)	13,853	1,100	(12,753)	
Equipment	-	-	-	-	-	-	
Miscellaneous	-	100	100	650	1,100	450	
QAF Fee	-	-	-	21,331	12,000	(9,331)	
Sales Tax	107	107	-	1,286	1,179	(107)	
<b>Total Other Expenses</b>	<b>466</b>	<b>507</b>	<b>41</b>	<b>71,103</b>	<b>17,579</b>	<b>(53,525)</b>	
<b>Total Expenses</b>	<b>173,213</b>	<b>169,122</b>	<b>(4,091)</b>	<b>1,974,215</b>	<b>1,930,016</b>	<b>(44,199)</b>	
<b>Net Operating Income</b>	<b>(40,326)</b>	<b>50,542</b>	<b>(90,868)</b>	<b>323,634</b>	<b>128,718</b>	<b>194,916</b>	
<b>Other Income/Expense</b>							
Grant /Equipment Procurement	-	-	-	(76,190)	-	(76,190)	
Covid Relief	-	-	-	91,920	-	91,920	
<b>Total Other Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,729</b>	<b>-</b>	<b>15,729</b>	
<b>Net Income</b>	<b>(40,326)</b>	<b>50,542</b>	<b>(90,868)</b>	<b>339,363</b>	<b>128,718</b>	<b>210,645</b>	

<b>Cambria Community Healthcare District Monthly Banking Financial Report</b>
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MAY 2023

**Pacific Premier Bank Operating Account**

Beginning Balance	\$	380,874.50	
Income		342,830.66	
Tax Income		-	
Less Checking Expenses		(197,482.38)	
Bank Fee(s)		(4.75)	
Ending Balance			\$ 526,218.03

**Pacific Premier Bank Money Market Account**

**Reserve Account**

Beginning Balance	\$	-	
Transfer from Operating Account		40,004.22	
Interest		1.70	
Ending Balance			\$ 40,005.92

**Local Agency Investment Fund Account**

**Operating Reserves**

Beginning Balance	\$	56,860.52	
Transfer from Operating Account		-	
Interest		383.23	
Ending Balance			\$ 57,243.75

**ALL ACCOUNTS TOTAL**

**\$ 623,467.70**

**PPB Trust Account**

Beginning Balance	\$	35,994.61	
Deposit		106.53	
Bank fee (paper statement)		(2.00)	
<b>Withdrawal payables(Qgiv)</b>		<b>(6.62)</b>	
<b>Ending Balance</b>			<b>\$ 36,092.52</b>

**Accounts Prior Year Total Comparison (Not including Trust Account)**

MAY	2023		\$	623,467.70
MAY	2022		\$	619,532.59
Difference			\$	3,935.11

# Cambria Community Healthcare District

## Transaction Detail by Account

May 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
11200 PP (5645) Operating					
05/01/2023	Bill Payment (Check)	2576	Templeton Uniforms, LLC	Rcpt# 153211	-15.00
05/02/2023	Bill Payment (Check)	2588	Mission Country Disposal	Acct# 4130-8101951	-173.12
05/02/2023	Bill Payment (Check)	2583	Wells Fargo Vendor Financial Services	Cust# 1051980762	-191.98
05/02/2023	Bill Payment (Check)	2580	Streamline	Invoice# 8A432981-0009	-200.00
05/02/2023	Bill Payment (Check)	2581	Templeton Uniforms, LLC	Rcpt# 153222	-314.57
05/02/2023	Bill Payment (Check)	2578	SEIU Local 620	Union dues, Check date 05/05/2023	-335.51
05/02/2023	Bill Payment (Check)	2587	Life Assist	Invoice# 1322560	-569.69
05/02/2023	Bill Payment (Check)	2590	Robert W Sayers	May 2023 Invoices	-760.70
05/02/2023	Bill Payment (Check)	2582	US Bank Card	Account ending in 3652	-1,642.66
05/02/2023	Bill Payment (Check)	2585	CliftonLarsonAllen LLP	Invoice# 3713607	-3,559.50
05/02/2023	Bill Payment (Check)	2589	Mr. Timothy Benes	Mileage reimbursement	-170.10
05/02/2023	Bill Payment (Check)	2591	Timothy Nurge	ACLS cert. reimbursement	-158.00
05/02/2023	Bill Payment (Check)	2584	Antonio Mercado	April yard work	-150.00
05/02/2023	Bill Payment (Check)	2592	JB Dewar, Inc.	Invoice# 177000	-67.01
05/02/2023	Bill Payment (Check)	2586	Dana Brancati	Jacket purchase reimbursement	-60.00
05/02/2023	Bill Payment (Check)	2579	SpectrumVoIP	Acct# 8059278304	-41.88
05/02/2023	Bill Payment (Check)	2577	J. Curtis Reid	Mileage reimbursement	-18.34
05/04/2023	Expense		Payroll People		-43,353.10
05/08/2023	Bill Payment (Check)	2601	PG&E - ending 810-8	Acct# 5179258810-8	-27.34
05/08/2023	Bill Payment (Check)	2595	Life Assist	Invoice# 1322768	-28.57
05/08/2023	Bill Payment (Check)	2593	Cambria Hardware Center	Acct# 205	-91.73
05/08/2023	Bill Payment (Check)	2594	Graybar Financial Services	Contract# 100-5910031-001	-163.24
05/08/2023	Bill Payment (Check)	2603	Sarah Dreiling	DMV PE reimbursement	-170.00
05/08/2023	Bill Payment (Check)	2596	MEDSTOP Urgent Care	Invoice #23990	-200.00
05/08/2023	Bill Payment (Check)	2598	MP Cloud Technologies	Invoice# 6423	-599.00
05/08/2023	Bill Payment (Check)	2597	Michael Bryant	Medical reimbursement	-600.00
05/08/2023	Bill Payment (Check)	2599	PG&E - #A ending 348-9	Acct# 9976402348-9	-849.57
05/08/2023	Bill Payment (Check)	2602	San Luis Obispo County Clerk -Recorder	Election expense 11/08/2022	-14,842.06
05/08/2023	Bill Payment (Check)	2600	PG&E - ending 135-3	Acct# 4378486135-3	-10.55
05/09/2023	Expense		CalPERS Fiscal Services Division		-17,396.93
05/09/2023	Expense		Cambria Community Council		-4,170.54
05/09/2023	Expense		Cambria Community Council		-2,448.80
05/09/2023	Expense		Cambria Community Council		-943.22
05/09/2023	Expense		WORLDPAY CC		-139.58
05/09/2023	Bill Payment (Check)	2604	West America Bank	526 000 0303-32-0409 526-01261	-5,035.12
05/10/2023	Bill Payment (Check)	2609	Kitzman Water (Culligan)	Acct# 190231	-65.00
05/10/2023	Bill Payment (Check)	2608	J. Curtis Reid	Education reimbursement	-239.00
05/10/2023	Bill Payment (Check)	2607	BoundTree Medical	Inv# 84942790	-732.43
05/10/2023	Bill Payment (Check)	2605	Airgas West	Invoice# 9997004188	-805.58
05/10/2023	Bill Payment (Check)	2610	Zoll Medical Corp.	Invoice# 90074632	-2,091.08
05/10/2023	Bill Payment (Check)	2606	Ameritas Life Insurance Corp.	Policy# 58022	-944.32
05/10/2023	Expense		Cambria Community Council		-100.00
05/12/2023	Bill Payment (Check)	2611	Poly Pro Window & Door Co	Estimate #1675	-2,253.03
05/12/2023	Bill Payment (Check)	2612	Timothy Nurge	PALS cert. reimbursement	-158.00
05/15/2023	Bill Payment (Check)	2620	J. Curtis Reid	Boot purchase reimbursement	-198.36
05/15/2023	Bill Payment (Check)	2613	BoundTree Medical	Inv# 84944716	-93.84
05/15/2023	Bill Payment (Check)	2614	Cambria Business Center	Invoice# 201	-56.09
05/15/2023	Bill Payment (Check)	2623	SpectrumVoIP	Acct# 8059278304	-20.91
05/15/2023	Bill Payment (Check)	2615	Daniel Cariaga	June 2023 Health premium	-1,147.86
05/15/2023	Bill Payment (Check)	2616	Danny Takaoka	June 2023 Health premium	-2,110.78
05/15/2023	Bill Payment (Check)	2617	Denise Coddling	June 2023 health premium	-556.74
05/15/2023	Bill Payment (Check)	2619	Heidi Holmes-Nagy	June 2023 Health premium	-1,113.49
05/15/2023	Bill Payment (Check)	2618	Donald Melendy	June 2023 Health premium	-1,147.86
05/15/2023	Bill Payment (Check)	2621	Life Assist	Invoice# 1326524	-465.12



# Cambria Community Healthcare District

## Transaction Detail by Account

May 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
05/15/2023	Bill Payment (Check)	ACH	Actuarial Retirement Counseling	Invoice# 1237	-500.00
05/15/2023	Bill Payment (Check)	2622	Paul Hoover	Mileage reimbursement	-16.51
05/16/2023	Check		CalPERS Fiscal Services Division		-6,278.45
05/16/2023	Check		CalPERS Fiscal Services Division		-500.00
05/18/2023	Expense		Payroll People		-43,987.95
05/19/2023	Check	ACH	CalPERS Fiscal Services Division		-100.00
05/19/2023	Check	ACH	CalPERS Fiscal Services Division		-943.22
05/19/2023	Check	ACH	CalPERS Fiscal Services Division		-4,409.63
05/19/2023	Bill Payment (Check)	2627	Verizon Wireless	Acct# 271000184-00002	-360.99
05/19/2023	Bill Payment (Check)	2624	Integrity Security & Integrated Systems, Inc.	Invoice# 42915	-210.00
05/19/2023	Bill Payment (Check)	2625	Life Assist	Invoice# 1327057	-62.16
05/19/2023	Bill Payment (Check)	2626	Mr. Tyler Loudermilk	CPR/AED reimbursement	-34.00
05/19/2023	Bill Payment (Check)	2628	WEX Bank -	Invoice #89242495	-2,500.06
05/19/2023	Check	ACH	CalPERS Fiscal Services Division		-2,448.80
05/23/2023	Bill Payment (Check)	2633	SEIU Local 620	Union dues, Check date 05/20/2023	-335.51
05/23/2023	Bill Payment (Check)	2632	Charter Communications	Acct# 824510113 0094588	-439.93
05/23/2023	Bill Payment (Check)	2630	BoundTree Medical	Inv# 84956833	-804.62
05/23/2023	Bill Payment (Check)	2634	Timothy Nurge	Medical reimbursement	-501.81
05/23/2023	Bill Payment (Check)	2631	CCSD	Acct# 450-0245-001	-595.26
05/23/2023	Bill Payment (Check)	2629	Aflac	Acct# XG624	-33.80
05/23/2023	Expense		CalPERS Fiscal Services Division		-138.42
05/23/2023	Expense		CalPERS Fiscal Services Division		-320.42
05/23/2023	Expense		CalPERS Fiscal Services Division		-11,467.50
05/23/2023	Expense		CalPERS Fiscal Services Division		-1,376.58
05/23/2023	Expense		CalPERS Fiscal Services Division		-490.00
05/30/2023	Expense		Return Item Chargeback		-221.98
05/30/2023	Expense		Bank Charge		-15.00
05/31/2023	Expense		Pacific Premier Bank		-4.75
<b>Total for 11200 PP (5645) Operating</b>					<b>\$ -192,894.25</b>



## CAMBRIA COMMUNITY HEALTHCARE DISTRICT

### STAFF REPORT

**TO:** Board of Directors #01

**FROM:** Linda Hendy, Director of Finance

**DATE:** June 27, 2023

**SUBJECT:** Update Pacific Premier Bank Signature Card

**Resolution 37-23**

**AGENDA DESCRIPTION:** Provide update to Pacific Premier Bank signature card for both the general account and money market account.

**RECOMMENDATION:** Staff is recommending removing former Board member John Nilon and adding returning Board member Igor Fedoroff to the current Pacific Premier Bank signature card.

**Motion:** Approve Resolution 37-23 approving update to bank signatures with Pacific Premier Bank.

**FISCAL IMPACT:** None at this time.

**DISCUSSION:** Cambria Community Healthcare District currently has two accounts with Pacific Premier Bank, and has assigned the current Board of Directors, Administrator/Director of Operations and the Director of Finance as approved signers on all accounts. In April of 2023, Board member John Nilon resigned from the CCHD Board of Directors due to a new interim position with the County of San Luis Obispo. Former Board member Igor Fedoroff filled the vacancy and was sworn into office at the May 23, 2023 regular Board meeting.

**CONCULSON:** Staff will provide Pacific Premier Bank with required documents such as meeting minutes and Board resolution to update accounts owned by Cambria Community Healthcare District.

**ATTACHMENT:** None

**BOARD ACTION:**

Date of Vote: June 27, 2023

UNANIMOUS: \_\_

MONTALVO\_\_MILEUR\_\_FEDOROFF\_\_MUMPER\_\_KULESA\_\_



BOARD OF DIRECTORS OF  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
COUNTY OF SAN LUIS OBISPO  
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

JUNE 27, 2023

**RESOLUTION 37-23  
AUTHORIZING THE EXECUTION OF  
UPDATED BANK 'SIGNATURE CARD' FOR  
BANK ACCOUNTS OWNED BY CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**WHEREAS**, the Board of Directors of the Cambria Community Healthcare District, provides ambulance services to the Northern Area of San Luis Obispo County as authorized by statute and by the San Luis Obispo County Public Health Department through the Emergency Medical Services Agency; and

**WHEREAS**, to accomplish this business the District must issue checks; and

**WHEREAS**, the District has established a policy that indicates who may sign on any particular account; and

**WHEREAS**, the following people are authorized signers to the Pacific Premier Bank general account: Cecilia Montalvo, Laurie Mileur, Timothy Benes, Linda Hendy, Bruce Mumper, John Nilon; and Dawn Kulesa; and

**WHEREAS**, the District will be removing former Board member John Nilon from the signature card and adding returning Board member Igor Fedoroff; and

**THEREFORE, BE IT RESOLVED** that the Cambria Community Healthcare District does hereby authorize the execution of an updated 'Signature Card' with Pacific Premier Bank with the names listed above.

**Passed and adopted** by the Cambria Community Healthcare District, State of California, on the 27<sup>th</sup> day of June, 2023, by the following vote of said Board:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

**THE FOREGOING RESOLUTION** is hereby adopted.

\_\_\_\_\_  
Cecilia Montalvo, President

Attest: \_\_\_\_\_  
Bruce Mumper, Secretary



## CAMBRIA COMMUNITY HEALTHCARE DISTRICT

### STAFF REPORT

**TO:** Board of Directors #02

**FROM:** Linda Hendy, Director of Finance

**DATE:** June 27, 2023

**SUBJECT:** Establish New Business Account with Mechanics Bank, Cambria Branch

**AGENDA DESCRIPTION:** On May 23, 2023 the Board of Directors approved an update to Policy 2160 Internal Controls with a new procedure to transfer funds in excess of \$250,000 out of the general operating account to a secondary account. To accomplish this, a new account is proposed with Mechanics Bank, Cambria Branch.

**RECOMMENDATION:** Approve motion authorizing staff to open a new account at Mechanics Bank by approving **Resolution 38-23**

**FISCAL IMPACT:** None at this time.

**DISCUSSION:** The District currently has a general operating account used to conduct the daily business of CCHD and Money Market reserve savings for grant funds received and held until grant requirements are fulfilled. With the recently approved procedure 2016.12 updating Policy 2160, funds received from tax revenues may be transferred to a secondary account for savings until the disbursement is required to pay operating expenses throughout the fiscal year. It was recommended by the Board of Directors to research a separate bank in addition to the current accounts held with Pacific Premier Bank.

Research: Local Bank

Mechanics Bank - Business Money Market Account  
Up to (6) ach transfers per month, additional fee of \$5.00 if we exceed (6)  
Fee \$12.00 – waived if balance is above \$3,000

The Finance Committee is recommending Mechanics Bank with a branch located in Cambria for a secondary general operating money market savings account, funds transferred to and from Mechanics Bank with Board President and/or Finance Chairman approval.

Authorized signatures on the account are proposed to include President, Cecilia Montalvo, Board members Laurie Mileur, Igor Fedoroff, Bruce Mumper, Dawn Kulesa, Administrator, Tim Benes and Director of Finance, Linda Hendy.

**ATTACHMENT:** Resolution 38-23

**BOARD ACTION:** Date of Vote: June 27, 2023

UNANIMOUS: \_\_

MONTALVO\_\_ MILEUR\_\_ FEDOROFF\_\_ MUMPER\_\_ KULESA\_\_



BOARD OF DIRECTORS OF  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
COUNTY OF SAN LUIS OBISPO  
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

JUNE 27, 2023

**RESOLUTION 38-23**  
**AUTHORIZING THE EXECUTION TO OPEN A BUSINESS**  
**BANK ACCOUNT OWNED BY CAMBRIA COMMUNITY HEALTHCARE DISTRICT**

**WHEREAS**, the Board of Directors of the Cambria Community Healthcare District, provides ambulance services to the Northern Area of San Luis Obispo County as authorized by statute and by the San Luis Obispo County Public Health Department through the Emergency Medical Services Agency: and

**WHEREAS**, to accomplish this business the District must issue checks from its general account; and

**WHEREAS**, the following people are authorized signers to the Pacific Premier Bank general account: Cecilia Montalvo, Laurie Mileur, Timothy Benes, Igor Federoff, Bruce Mumper, Dawn Kulesa, Linda Hendy; and

**WHEREAS**, the District has identified the need to separate reserve savings from operating funds; and

**THEREFORE, BE IT RESOLVED** that the Cambria Community Healthcare District does hereby authorize the execution to open a new reserve savings account at Mechanics Bank with a requirement of two signatures for all disbursements.

**Passed and adopted** by the Cambria Community Healthcare District, State of California, on the 27<sup>th</sup> day of June, 2023, by the following vote of said Board:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

**THE FOREGOING RESOLUTION** is hereby adopted.

\_\_\_\_\_  
Cecilia Montalvo, President

Attest: \_\_\_\_\_  
Bruce Mumper, Secretary



## CAMBRIA COMMUNITY HEALTHCARE DISTRICT

### STAFF REPORT

**TO:** Board of Directors 39-23

**FROM:** Linda Hendy, Director of Finance

**DATE:** June 27, 2023

**SUBJECT:** New Unit 22 Ambulance Financing

**AGENDA DESCRIPTION:** The District is set to receive the order placed for a CCL 150 Ambulance in the month of July 2023. Financing is provided for Board review and approval.

**RECOMMENDATION:** Staff is recommending to approve financing for the RedSky Emergency Vehicles invoice 230187 in the amount of \$207,407.56.

**Motion to approve Resolution 39-23**

**FISCAL IMPACT:** Purchase price of vehicle \$207,407.56

**DISCUSSION:** In July of 2021 the District Board of Directors approved purchasing through RedSky Emergency Vehicles a Ford E350 type III Ambulance, including a Stryker Power Load System with gurney. Due to supply chain issues the unit had experienced multiple delays and has a new anticipated delivery date of July, 2023.

The Board of Directors has included this purchase into the 2023/24 fiscal budget. The budgeted amount includes the vehicle cost, required equipment and communication estimated cost. Funding for the ambulance and equipment purchase will include financing through selected finance company, grant funds received from Cambria Community Council and CCHD Money Market Reserve account, which includes \$40,000 of donations received from the community.

**CONCLUSION:** The District Finance Committee has reviewed three lender proposals for financing the Ambulance and selected Bay Street, A Republic First national Partner as the preferred lender. The attached quote and amortization schedule for a five-year loan with interest rate 6.113% is provided for Board review and final approval.

**ATTACHMENT:**

1. RedSky Invoice
2. Bay Street, Quote and Amortization Schedule
3. Resolution 39-23

**BOARD ACTION: Vote June 27, 2023**

UNANIMOUS: \_\_\_

MONTALVO\_\_\_MILEUR\_\_\_FEDOROFF\_\_\_MUMPER\_\_\_KULESA\_\_\_

**Invoice**

RedSky Emergency Vehicles  
 1240 E. Locust Street, Suite 203  
 Ontario, CA 91761

Date	Invoice #
6/6/2023	230187

kirsten@redskyev.com / 304.839.4051

<b>Bill To</b>
Cambria Community Healthcare District 2535 Main Street Cambria, CA 93428

<b>Ship To</b>
Cambria Community Healthcare District 2535 Main Street Cambria, CA 93428 Attn: Tim Benes

P.O. Number		Terms	Rep	Ship	Via	F.O.B.
		Due upon delivery		6/6/2023		
Quantity	Item Code	Description	Price Each	Amount		
1	CCL150-T3-2022	CCL150 Type III Ambulance (F23C-20394), 2023 Ford E350 van cutaway chassis (VIN 1FDWE3FN7PDD35898)	166,250.00	166,250.00T		
1	STRY-6506000000	PowerPro XT Cot, Model 6506, mid-configuration	22,177.00	22,177.00T		
1	PremiumCare	Ford PremiumCARE Extended Warranty (5 years / 100K miles / 4,000 engine hours)	4,960.00	4,960.00T		
		Sales Tax - CA - 7.25% - San Luis Obispo County	7.25%	14,020.56		
Thank you for your business.				<b>Total</b>	\$207,407.56	
				<b>Payments/Credits</b>	\$0.00	
				<b>Balance Due</b>	\$207,407.56	

Accounts not paid within 15 days of due date are submit to a 1.5% monthly finance charge.

June 23, 2023

To: Linda Hendy  
Vendor: Red Sky Emergency Vehicles  
From: Judy Gohlsen

Customer: Cambria Community Healthcare District

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) 2023 Ford E350 Type III Ambulance

Unit Cost: \$ 207,407.56  
Ford FIN Fleet Discount: \$ 0.00  
Net Financed: \$ 207,407.56  
Frequency of Payments: Monthly

Term in Years: 5  
Payments: \$ 4,020.71  
Factor: 0.01939

Document Fee: \$695.00  
First Lease Payment Due: Thirty days after commencement

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding.

Sincerely,  
Bay Street, Inc.

Judy Gohlsen  
judy@gohlsen.com



## Cambria Community Healthcare

Compounding Period: Monthly

Nominal Annual Rate: 6.113%

**Cash Flow Data - Loans and Payments**

1	Loan	06/23/2023	207,407.56	1		
2	Payment	07/23/2023	4,020.71	60	Monthly	06/23/2028

**TValue Amortization Schedule - Normal, 365 Day Year**

Loan	06/23/2023				207,407.56
1	07/23/2023	4,020.71	1,056.63	2,964.08	204,443.48
2	08/23/2023	4,020.71	1,041.53	2,979.18	201,464.30
3	09/23/2023	4,020.71	1,026.35	2,994.36	198,469.94
4	10/23/2023	4,020.71	1,011.10	3,009.61	195,460.33
5	11/23/2023	4,020.71	995.76	3,024.95	192,435.38
6	12/23/2023	4,020.71	980.35	3,040.36	189,395.02
<b>2023 Totals</b>		<b>24,124.26</b>	<b>6,111.72</b>	<b>18,012.54</b>	
7	01/23/2024	4,020.71	964.87	3,055.84	186,339.18
8	02/23/2024	4,020.71	949.30	3,071.41	183,267.77
9	03/23/2024	4,020.71	933.65	3,087.06	180,180.71
10	04/23/2024	4,020.71	917.92	3,102.79	177,077.92
11	05/23/2024	4,020.71	902.12	3,118.59	173,959.33
12	06/23/2024	4,020.71	886.23	3,134.48	170,824.85
13	07/23/2024	4,020.71	870.26	3,150.45	167,674.40
14	08/23/2024	4,020.71	854.21	3,166.50	164,507.90
15	09/23/2024	4,020.71	838.08	3,182.63	161,325.27
16	10/23/2024	4,020.71	821.86	3,198.85	158,126.42
17	11/23/2024	4,020.71	805.57	3,215.14	154,911.28
18	12/23/2024	4,020.71	789.19	3,231.52	151,679.76
<b>2024 Totals</b>		<b>48,248.52</b>	<b>10,533.26</b>	<b>37,715.26</b>	
19	01/23/2025	4,020.71	772.73	3,247.98	148,431.78
20	02/23/2025	4,020.71	756.18	3,264.53	145,167.25
21	03/23/2025	4,020.71	739.55	3,281.16	141,886.09
22	04/23/2025	4,020.71	722.83	3,297.88	138,588.21
23	05/23/2025	4,020.71	706.03	3,314.68	135,273.53

## Cambria Community Healthcare

24	06/23/2025	4,020.71	689.15	3,331.56	131,941.97
25	07/23/2025	4,020.71	672.17	3,348.54	128,593.43
26	08/23/2025	4,020.71	655.11	3,365.60	125,227.83
27	09/23/2025	4,020.71	637.97	3,382.74	121,845.09
28	10/23/2025	4,020.71	620.73	3,399.98	118,445.11
29	11/23/2025	4,020.71	603.41	3,417.30	115,027.81
30	12/23/2025	4,020.71	586.00	3,434.71	111,593.10
<b>2025 Totals</b>		<b>48,248.52</b>	<b>8,161.86</b>	<b>40,086.66</b>	
31	01/23/2026	4,020.71	568.51	3,452.20	108,140.90
32	02/23/2026	4,020.71	550.92	3,469.79	104,671.11
33	03/23/2026	4,020.71	533.24	3,487.47	101,183.64
34	04/23/2026	4,020.71	515.48	3,505.23	97,678.41
35	05/23/2026	4,020.71	497.62	3,523.09	94,155.32
36	06/23/2026	4,020.71	479.67	3,541.04	90,614.28
37	07/23/2026	4,020.71	461.63	3,559.08	87,055.20
38	08/23/2026	4,020.71	443.50	3,577.21	83,477.99
39	09/23/2026	4,020.71	425.28	3,595.43	79,882.56
40	10/23/2026	4,020.71	406.96	3,613.75	76,268.81
41	11/23/2026	4,020.71	388.55	3,632.16	72,636.65
42	12/23/2026	4,020.71	370.04	3,650.67	68,985.98
<b>2026 Totals</b>		<b>48,248.52</b>	<b>5,641.40</b>	<b>42,607.12</b>	
43	01/23/2027	4,020.71	351.45	3,669.26	65,316.72
44	02/23/2027	4,020.71	332.75	3,687.96	61,628.76
45	03/23/2027	4,020.71	313.97	3,706.74	57,922.02
46	04/23/2027	4,020.71	295.08	3,725.63	54,196.39
47	05/23/2027	4,020.71	276.10	3,744.61	50,451.78
48	06/23/2027	4,020.71	257.02	3,763.69	46,688.09
49	07/23/2027	4,020.71	237.85	3,782.86	42,905.23
50	08/23/2027	4,020.71	218.58	3,802.13	39,103.10
51	09/23/2027	4,020.71	199.21	3,821.50	35,281.60
52	10/23/2027	4,020.71	179.74	3,840.97	31,440.63
53	11/23/2027	4,020.71	160.17	3,860.54	27,580.09
54	12/23/2027	4,020.71	140.51	3,880.20	23,699.89
<b>2027 Totals</b>		<b>48,248.52</b>	<b>2,962.43</b>	<b>45,286.09</b>	
55	01/23/2028	4,020.71	120.74	3,899.97	19,799.92
56	02/23/2028	4,020.71	100.87	3,919.84	15,880.08
57	03/23/2028	4,020.71	80.90	3,939.81	11,940.27
58	04/23/2028	4,020.71	60.83	3,959.88	7,980.39
59	05/23/2028	4,020.71	40.66	3,980.05	4,000.34
60	06/23/2028	4,020.71	20.37	4,000.34	0.00

## Cambria Community Healthcare

<b>2028 Totals</b>	<b>24,124.26</b>	<b>424.37</b>	<b>23,699.89</b>
<b>Grand Totals</b>	<b>241,242.60</b>	<b>33,835.04</b>	<b>207,407.56</b>

Last interest amount decreased by 0.01 due to rounding.

<b>ANNUAL PERCENTAGE RATE</b>	<b>FINANCE CHARGE</b>	<b>Amount Financed</b>	<b>Total of Payments</b>
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
<b>6.113%</b>	<b>\$33,835.04</b>	<b>\$207,407.56</b>	<b>\$241,242.60</b>



BOARD OF DIRECTORS OF  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
COUNTY OF SAN LUIS OBISPO  
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

JUNE 27, 2023

**RESOLUTION 39-23**  
**AUTHORIZING THE PURCHASE OF A CCL 150 Type III Ambulance**  
**(VIN number 1FDWE3FN7PDD35898) PURCHASED FROM REDSKY EMERGENCY VEHICLES**

**WHEREAS**, the Board of Directors of the Cambria Community Healthcare District, provides ambulance services to the Northern Area of San Luis Obispo County as authorized by statute and by the San Luis Obispo County Public Health Department through the Emergency Medical Services Agency; and

**WHEREAS**, the Cambria Community Healthcare District (the "District") is a healthcare district duly organized and existing under and pursuant to the laws of the State of California; and

**WHEREAS**, on July 27, 2021, the District Board of Directors unanimously approved a motion to arrange for the purchase of a Type III ambulance which contemplated completion of the purchase in Fiscal Year 2022/2023 due to a two-year waitlist for ambulances; and

**WHEREAS**, due to supply chain issues, the ambulance purchase order now has an anticipated completion and delivery date of July 2023; and

**WHEREAS**, funding for the ambulance and equipment purchase will be provided through financing through a selected finance company, grant funds received from Cambria Community Council, and the initial first year of loan payments funded by community donations held in the District Reserve Money Market account; and

**WHEREAS**, the District desires to secure financing in the amount of \$207,407.52 for the acquisition of the CCL 150 Type III Ambulance (the "Property"); and

**WHEREAS**, Bay Street, A Republic First National Partner has provided a cost-effective five-year installment sale financing arrangement at a 6.113% interest rate; and

**WHEREAS**, in accordance with California Government Code Section 5852.1 the Board of Directors has obtained and disclosed the information set forth in Exhibit A hereto;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Cambria Community Healthcare District as follows:

1. The District Board of Directors finds and determines that Bay Street, A Republic First National Partner [lending institution], providing a five -year financing term with the estimated interest rate of 6.113% is the preferred financing option for purchasing the CCL 150 Type III Ambulance (the "Property").

2. The President of the Board of Directors, the Administrator or a designee in writing (each, an "Authorized Officer") is hereby authorized to enter into an installment Sale Agreement with Bay Street, A Republic First National Partner to finance the Property, subject to approval as to form by the District's legal counsel.
3. The Secretary of the Board or other appropriate district officer is hereby authorized and directed to attest the signature of the Authorized Officer as may be required or appropriate in connection with execution and delivery of the installment Sale.
4. The Authorized Officer and other officers of the District each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Installment Sale. Such actions are hereby ratified, confirmed and approved.
5. The Installment Sale is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The District, together with the subordinate entities of the District, do not reasonably expect to issue during the calendar year in which the Installment Sale is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

**Passed and adopted** by the Cambria Community Healthcare District, State of California, on the 27<sup>th</sup> day of June, 2023, by the following vote of said Board:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

**THE FOREGOING RESOLUTION** is hereby adopted.

\_\_\_\_\_  
Cecilia Montalvo, President

Attest: \_\_\_\_\_  
Bruce Mumper, Secretary

**EXHIBIT A**  
**GOVERNMENT CODE SECTION 5852.1 DISCLOSURE**

The following information consists of estimates that have been provided by Bay Street, A Republic First National Partner, which have been provided to the District in good faith:

- (A) True interest cost of the Installment Sale: 6.113%
- (B) Finance charge of the Lease (sum of all costs of issuance and fees/charges paid to third parties): \$0
- (C) Net proceeds to be received (net of finance charges, reserves and capitalized interest, if any) \$207,407.56
- (D) Total payment amount through maturity: \$241,242.60



## CAMBRIA COMMUNITY HEALTHCARE DISTRICT

### STAFF REPORT

**TO:** Board of Directors #04

**FROM:** Tim Benes, Administrator/Director of Operations

**DATE:** June 27, 2023

**SUBJECT: Acquisition of CCHD Field Supervisor Vehicle**

**AGENDA DESCRIPTION:** An opportunity has presented itself to acquire a used Field Supervisor vehicle for a purchase price not to exceed \$24,000. Acquisition cost to be offset dollar for dollar by a grant from the Cambria Community Council (CCC).

**RECOMMENDATION:** Approve motion authorizing a grant submission to Cambria Community Council by CCHD Trustee for the acquisition of a used Field Supervisor vehicle, purchase price not to exceed \$24,000.

**FISCAL IMPACT:** Acquisition cost would be covered with CCC grant funding in August or September 2023. With the addition of a Supervisor vehicle to the current CCHD fleet of emergency vehicles, a potential savings to budgeted fleet expense is estimated at \$1,045 annually.

**DISCUSSION:** Operational Effects; In the past 33 months, the CCHD has provided an on-site field supervisor an estimated 30 times. While a separate CCHD supervisor vehicle is not currently required by the contract between the District and the County EMSA, the use of personal vehicles or spare ambulances to respond has drawbacks.

- If the responding supervisor is a fully licensed EMT-P (Paramedic) he/she is expected to render Advanced Life Support and administer any life saving measures including narcotic medications. Such equipment and drugs are not permitted to be carried in a vehicle other than an official CCHD vehicle.
- Should a spare ambulance be available for the responding supervisor to utilize, it would raise the on-scene expectation that a patient needing transport, could be transported when in fact, the responding supervisor would have to wait until additional personnel and the on-call ambulance could arrive and transport.
- The current CCHD contract with the County EMSA, requires field supervision to be on call 24/7. Providing appropriate transportation to accomplish this requirement is up to the District, and should not be delegated to other agencies since they would not be as intimately familiar with the roles, responsibilities and capabilities of the CCHD operational employees. The EMSA is working on rewriting the field supervisor requirements which may include vehicle use capabilities with Code 3 (lights and siren), ALS medical equipment, secure safe to transport controlled substances and Mass Casualty Incident command equipment. Attachments (2) A,B,C provide examples of cost estimates if a new vehicle was purchased in order to fulfill the proposed updated requirement.

As an aside, while the current contract between county EMSA and CCHD does not require two ambulances staffed 24/7, the District provides them nonetheless to assure the best ambulance coverage for our District. A 4x4 field supervisor vehicle would provide even better coverage for District citizens in instances where additional EMT-P resources would help such as stroke, cardiac arrest and trauma.

**Description of cost analysis:** Use of a field supervisor vehicle would likely reduce ambulance operational costs by reducing reliance on back-up units 18 and 21 which due to mileage, age, fuel mileage and use of diesel fuel are more expensive to operate than the proposed field supervisor SUV which uses regular unleaded fuel and according to a 2015 Car & Driver test attained gas mileage 60% better than what units 18 and 21 get (16 vs 10 MPG), currently regular unleaded fuel is about 15% less expensive than diesel. The savings would be offset by the District paying for fuel used when the field supervisor takes the vehicle home each night. That estimated cost of \$4,000 would likely be mitigated by extensions in operational lives of our ambulances, reduced maintenance costs and no need for personal vehicle mileage reimbursements. Attachments (2) A,B,C provide examples of cost estimates if a new vehicle was purchased in order to fulfill the proposed updated requirement.

Description: Annual Cost Estimates	Current Cost	Added Cost	
<b>Insurance</b>		\$ 1,170.00	
<b>Response Calls 10 per year</b>			
Personal Vehicle used (600 mil x \$.65.5)	\$ 393.00		
Supervisor Vehicle (600 mil = 30 gal x \$5per gal)		\$ 150.00	
<b>Repair Maintenance</b>			
Supervisor Vehicle(est 20,000 miles per year)		\$ 1,800.00	
Available Unit (larger unit requires two additional tires)	\$ 2,800.00		
<b>DMV Registration</b>		Exempt	
<b>Monthly Supervisor Meetings (including trips to SLO)</b>			
Personal Vehicle used (200 mil x \$.65.5) x 12 months	\$ 1,572.00		
Supervisor Vehicle (200 mil = 30 gal x \$5per gal)		\$ 600.00	
	\$ 4,765.00	\$ 3,720.00	\$ (1,045.00)

**CONCLUSION:** While the District has more pressing matters to deal with such as facility shortcomings, temporary housing of employees should the need arise and union negotiations to assure operational employees are properly compensated, the acquisition of a field supervisor vehicle paid by a grant from the CCC does not diminish the District’s focus on these other matters because the grant funding can only be used for capital type expenditures such as capital equipment. If approved, the funds would be received from the Cambria Community Council into the Cambria Community Healthcare District Trust, a 501-C3 entity. A field supervisor vehicle would improve patient care and provide fully-capable on-site supervision and training opportunities for our operational employees.

**ATTACHMENT:** (1) 2015 GMC Vehicle Description and cost of SLA vehicle as proposed with upgrades

- (2) – A GMC Yukon cost estimate
- (2) – B EMS vehicle equipment cost estimate
- (2) – C EMS vehicle communication cost estimate
- (4) Proposed policy for vehicle uses by Field Supervisor

**BOARD ACTION:** Date of Vote: June 27, 2023

UNANIMOUS: \_\_

MONTALVO\_\_MILEUR\_\_FEDOROFF\_\_MUMPER\_\_KULESA\_\_



**San Luis Ambulance  
Command Vehicle Available for Purchase**

“The vehicle that we will be selling is a 2015 GMC 4WD Yukon (5.3 engine, AT, leather interior ,A/C, CC, PDL, Dual Batteries, High Output Alternator, computer mount, light bar etc..) with approximately 135,000 miles. Typically, we decommission these vehicles prior to sale, however in this case, I would sell it to you with all the emergency equipment and radios. The only item from this vehicle that we will be retaining is the rear equipment storage box. I would be looking to get approximately \$24,000 for it, this figure is based upon Kelly Blue Book chassis value and the depreciated cost of the upfit.”

**Kelly Blue Book \$20,900 estimated life 200,000 miles estimate value of equipment \$3,100**



**Car & Driver published this spec sheet back in 2015:**

### Specifications

PRICE AS TESTED: \$65,515 (base price: \$50,330)

ENGINE TYPE: pushrod 16-valve V-8, aluminum block and heads, direct fuel injection

Displacement: 325 cu in, 5328 cc

Power: 355 hp @ 5600 rpm

Torque: 383 lb-ft @ 4100 rpm

TRANSMISSION: 6-speed automatic with manual shifting mode

#### DIMENSIONS:

Wheelbase: 116.0 in Length: 203.9 in Width: 80.5 in Height: 74.4 in Curb weight: 5698 lb

#### C/D TEST RESULTS:

Zero to 60 mph: 6.8 sec - Zero to 100 mph: 18.3 sec -Zero to 110 mph: 23.7 sec

Rolling start, 5-60 mph: 7.3 sec Top gear, 30-50 mph: 4.0 sec -Top gear, 50-70 mph: 4.9 sec

Standing ¼-mile: 15.3 sec @ 92 mph Top speed (governor limited): 113 mph

Braking, 70-0 mph: 189 ft Roadholding, 300-ft-dia skid pad: 0.77 g

#### FUEL ECONOMY:

EPA city/highway driving: 16/22 mpg

C/D observed: 16 mpg

Build & Price: 2023 Yukon  
**AT4, 4WD**

SAVED (0)

**!** Due to supply chain shortages, certain features shown have limited or late availability, or are no longer available. See the window label or dealer regarding the features on an individual vehicle. Preproduction model may be shown throughout this experience. Actual production model may vary.




**Estimated Lease Payment**

**\$992** Monthly for 48 months

\$4,676 due at signing (after all offers). No security deposit required. Ultra-low mileage Lease. Mileage charge of \$0.25/mile over 40,000 miles.

**YOUR 2023 YUKON AT4 4WD**

Net Price	<b>\$72,600</b>	
Standard Vehicle Price		<b>\$70,705</b>
Exterior <a href="#">change</a>		
 Summit White (GAZ)		
Wheels <a href="#">change</a>		
20" 6-spoke machined aluminum with Carbon Grey Metallic accents (NZH)		
Interior <a href="#">change</a>		
Front bucket seats (A50) Jet Black, Perforated leather seating surfaces (HI9)		
Destination Freight Charge		<b>\$1,895</b>
MSRP Total Vehicle Price		<b>\$72,600</b>
Net Price		<b>\$72,600</b>

# Estimate



**EMERGENCY VEHICLE EXPERTS**

3512 COMBINE  
 PASO ROBLES, CA 93446  
 (805) 286-4801 (805) 541-4455  
 sales@drivecustoms.com  
 CA Resale #100-848884 B.E.A.R. #89765

Date	Estimate #
6/7/2023	5982

Business Hours
Monday - Friday: 9:00AM - 6:00PM Saturday: By Appointment Sunday: Closed

Name / Address	Make/Model/Unit #	Sales Rep
Cambria Community Healthcare 1241 Knollwood Cir Cambria, CA 93428	2023 Yukon	Jesse

Item	Description	Amount	Qty	Total
Package Price	Whelen Lighting and Siren Package	6,500.00	1	6,500.00T
Legacy 54" Duo	Legacy Duo 2 Color LED Low Profile Light Bar (front red/white and rear red/amber) Full front flood option	0.00	1	0.00T
CCSRNT5	Carbide Lighting/Siren Control System with CANport OBDII Interface Module and Choice of Control Head	0.00	1	0.00T
CANEM16	Whelen Carbide Expansion Port - 16 Output	0.00	1	0.00T
SA315P	100 Watt Siren Speaker with Nylon/composite Housing	0.00	1	0.00T
SAK70	2021 Chevy Tahoe Siren Mounting Bracket for SA315 Speaker	0.00	1	0.00T
TIONFC	ION T-series Chrome Trim Bezel	0.00	10	0.00T
TLI2K	ION T-series Linear DUO Red/Amber (sides and gate)	0.00	6	0.00T
TLI2D	ION T-series Linear DUO Red/White (grille and rear gate)	0.00	4	0.00T
CC5K5	Whelen CAN Interface for 2021+ Chevy Tahoe	0.00	1	0.00T
Parts	MBCT21 Mirror Beams (red/amber)	0.00	1	0.00T
ETFBSSN-P	Flashback Alternating Taillight Flasher	90.00	1	90.00T
ETHFSS-SP-ISO	Select-A-Pattern Headlight Flasher for Positive switched headlights	100.00	1	100.00T
TA0021	2021+ Chevy Tahoe Gen 1 Fuse Panel with Timer	895.00	1	895.00T
BG12	Smart Battery Guard	50.00	1	50.00T
1393315-2	Tycos High Amp Relay	85.00	1	85.00T
40" LED Cargo ...	39" Aluminum LED Light Bar Low Profile Surface Mount Fixture (cool white)	50.00	1	50.00T
Upfit Supplies	Misc. installation supplies, wire, wire loom, wire ties, connectors, fuses	150.00	1	150.00T
Labor-Fleet	Complete build of new 2023 Yukon Supervisor SUV to include all lighting and controls, Med radios, and rear command box with radios.	4,500.00	1	4,500.00
Freight	Shipping for large items/equipment	250.00	1	250.00
Parts	Rear Aux Battery Bracket Kit (OEM Parts)	1,000.00	1	1,000.00T
PC1750/34R	AGM Gell Cell Battery 930CCA Reverse Post	380.00	1	380.00T
Battery Wire Kit	4 Gauge Battery Kit for adding second battery system	100.00	1	100.00T
CB150MR	150 Amp Manual Reset Breaker	50.00	1	50.00T
Labor	Labor to install rear Aux battery at time of build	350.00	1	350.00

ESTIMATES VALID FOR 60 DAYS. ALL ITEMS ARE NEW UNLESS OTHERWISE STATED.  TERMS AND CONDITIONS: Vehicle must have 500 or more miles at the time of upfit or sales tax will be added to labor total. Lifetime warranty on all installation. Drive Customs will honor manufacturer's warranty on all products purchased from and installed by Drive Customs. No product warranty will be honored for department-supplied equipment. Drive Customs will not be held responsible for any damages that may occur as a result of defective department-supplied product. Drive Customs is EVT Certified through 2024.	<b>Subtotal</b>	\$14,550.00
	<b>Sales Tax (8.75%)</b>	\$826.88
	<b>Total</b>	\$15,376.88

**COAST ELECTRONICS**

510 QUINTANA RD  
 MORRO BAY CA 93442  
 805-772-1265

**ESTIMATE**

39012752

Date		Time	
June 07,2023		12:35 PM	
Terminal	By	For	Page
503	JON		1 of 1

Estimate Only

**Bill To: 10002631 Phone: (805) 927-8304 Ship To:**

CAMBRIA COMMUNITY HEALTHCARE DIST  
 2535 MAIN ST  
 CAMBRIA CA 93428

Stock #	Description/Text Comment	Qty.	Cost	%SP	Line Total	Tax
	( Comment ) SPECIAL NASPO PRICING REQ TIM BENES					
NX5700K	NEXEDGE MOBILE RADIO	2	700.00	E	1400.00	10
NX5800K	NEXEDGE MOBILE RADIO	2	700.00	E	1400.00	10
	( Comment ) EXPECTED DELIVERY SEPTEMBER 2023					
	( Comment ) PLEASE LET US KNOW IF YOU NEED ANYTHING					
	( Comment ) ELSE. JOHN WEISS 805-748-9615					
	( Comment ) THANKS FOR THE OPPORTUNITY TO SUBMIT A					
	( Comment ) QUOTE!!!					

Sub Total	2800.00
Tax & Fees	203.00
<b>TOTAL</b>	<b>3003.00</b>

**( This is an ESTIMATE only! )**

This is an estimate only for products and or services. Unless otherwise stated and written within this estimate, this estimate will only be valid and honored for 10 days from date of original issue.

Authorized by \_\_\_\_\_

Payment Type	Amount



Policy Manual  
Section 2200 – Inventory & Property Management

Proposed 6/27/2023

**POLICY TITLE: Field Supervisor Vehicle**

**POLICY NUMBER: XXXX**

**I. PURPOSE**

This policy of the Board of Directors for the Cambria Community Healthcare District (CCHD) establishes policies for the use of the CCHD-owned Field Supervisor vehicle.

**II. FIELD SUPERVISOR VEHICLE USAGE**

- a) All CCHD employees are required to have and maintain a valid California Driver's License. Employees shall follow all laws, rules, and regulations of all jurisdictions while operating a vehicle on CCHD business. Any fines or other penalties incurred by an employee shall be the responsibility of the employee.
- b) Individuals not employed by the CCHD are prohibited from operating CCHD vehicles except for individuals performing approved maintenance/repair services on the vehicle.
- c) Riders: A patient's family or friend may ride in a CCHD vehicle while the patient is being transported. It is up to the discretion of the Supervisor.
- d) Transporting family members, except where such persons are also CCHD employees or are otherwise on official CCHD business, in CCHD owned vehicles is prohibited, except in emergency situations.
- e) When utilizing a CCHD vehicle for travel, the vehicle may be used to attend meals and other activities directly related to the training, conference or other CCHD travel function.
- f) Smoking is not permitted in any CCHD vehicles.
- g) No CCHD vehicle shall be driven if it is known to be in an unsafe condition. Any mechanical problems related to a CCHD vehicle shall be immediately reported.
- h) If a motor vehicle accident occurs while on CCHD business, the appropriate law enforcement agency shall be contacted immediately and every attempt shall be made to have a report completed. If the law enforcement agency declines to prepare a report, the employee shall record the name of the party contacted at the law enforcement agency, the time that they were contacted, and a written report of the facts and circumstances surrounding the accident shall be completed by the employee at the earliest opportunity. The employee's report will include the contact information of all parties involved in the accident, including vehicle descriptions, and insurance coverage.
- i) In order to provide as prompt of a response as possible for emergency situations, CCHD Supervisor/Paramedic on standby and whenever else it is deemed necessary by the Director of Operations/ Administrator shall use a CCHD vehicle for travel between the employee's home and place of work. In cases where the Director of Operations/

Administrator/ Operations Supervisor uses the CCHD Field Supervisor vehicle for personal use, during times of such use, the employee's personal use of the vehicle is limited to direct commuting and responding to incidents involving the CCHD or immediate need for the County of San Luis Obispo.

- j) Use of this vehicle defined.
  - i. If the Director of Operations is on vacation, leave, or out of the area for an extended period of time, this vehicle will be staffed by the appointed Supervisor or equally-qualified licensed Paramedic.
  - ii. A daily log will be kept of this vehicle. This log will include the following:
    - a. Starting and ending miles
    - b. All locations the vehicle was driven
    - c. All calls the vehicle responded to
    - d. Fuel log
  - iii. Security
    - a. This vehicle will remain locked at all times.
    - b. This vehicle will not be parked on a street overnight, it will be parked in a driveway with lighting or a garage.
- k) Approved use of this vehicle includes but is not limited to the following:
  - i. Commuting by the Field Supervisor
  - ii. Responding to a medical emergency
  - iii. Responding to Mass Casualty Incidents such as Wildfire, Active Shooter, Commercial Fire, Earthquakes or Flooding.
  - iv. Responding to Traffic Accidents
  - v. Attending meetings and training classes
  - vi. District-related business.
- l) Equipment this vehicle will carry
  - i. ALS and BLS equipment listed in the San Luis Obispo County EMSA Policy 205 Attachment A
  - ii. MCI response Kit
  - iii. 2 Med-com Radios mounted in the vehicle
  - iv. 2 Fire Radios mounted in the vehicle
  - v. Narcotics Safe bolted in place
  - vi. Extra radios for Major incidents
  - vii. Extra Safety gear for employees

### **III. CONDITION OF SERVICE**

The Field Supervisor is on call 24/7 and as such the use of the Field Supervisor vehicle owned by the CCHD is not taxable to the employee while serving in that role. This vehicle shall only be used for commuting to and from the Field Supervisor's residence and CCHD responding to emergencies as outlined in this Policy.



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**STAFF REPORT**

**TO:** Board of Directors #05

**FROM:** Tim Benes, Administrator/Director of Operations

**DATE:** June 27, 2023

**SUBJECT:** Fire Inspection Follow-Up Report

**AGENDA DESCRIPTION:** Progress report updating required response to fire code violations.

**RECOMMENDATION:** None at this time.

**FISCAL IMPACT:** Repair and replacement cost total \$14,809 to-date. Undetermined cost estimations for replacement of outside electrical panel and installation of lighted exit signage throughout building.

**DISCUSSION:** An update regarding required facility repairs in response to Fire Inspection Code Violations are presented to the Board of Directors, listed in the attached repair update is the code violation, description, repair/replacement update, cost of repair and status confirming if repair is complete or pending.

The District is required to complete all repairs by a July 11, 2023 deadline.

**ATTACHMENT:** Fire Inspection Code Violation repair update

**BOARD ACTION:** Date of Vote: June 27, 2023

UNANIMOUS: \_\_

MONTALVO \_\_ MILEUR \_\_ FEDOROFF \_\_ MUMPER \_\_ KULESA \_\_



**The Cambria Community Healthcare District  
Fire Inspection - Code Violation Repair/Replace**

Code Violation	Description	Repair/Replacement Update	Cost to-date	Complete	Pending
701.2	Fire-resistance-rated construction shall be maintained:	All holes and cracks were filled with foam sealer. Inside electrical panel was framed.	\$78	X	
5003.2	Storage utilized for dispensing, use or handling of hazardous materials shall be in accordance with referenced codes	Purchased new lock for hazardous storage container. Disposed of flares and purchased battery operated flares for each ambulance.	\$675	X	
604.9 (1-3)	Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days.	Installation of three GIF outlets and replacement of heavy duty power cords for ambulance recharging.	\$ 6,128	X	
604.1	Identified electrical hazards shall be abated.	Power cords have been removed or replaced	\$42	X	
1020.3	The minimum width or required capacity of corridors shall be unobstructed.	Relocated two storage cabinets and replaced with kitchen hanging cabinets	\$284	X	
604.1 (2)	Identified electrical hazards shall be abated.	Removed daisy-chained electrical cord attached to surge protectors	\$0	X	
1006.1	Exit access doorways required within the means of egress. Lighted exit signage	Replace windows, relocated one crew bedroom, replaced door hardware. <span style="color: red;">Waiting for electrician for install of lighted signage.</span>	\$5,540		X
706.1	Dampers protecting ducts and air transfer openings shall be inspected and maintained	Exhaust fans cleaned throughout building		X	
604.6	Open junction boxes and open-wiring splices shall be prohibited.	Installed faceplates	\$10	X	
5001.1	Prevention, and mitigation of dangerous conditions related to handling of hazardous material	Crew kitchen tiles were previously covered with tiles and/or carpet. Not required to remove/replace causing future hazard.	\$60	X	
604.1 (3)	Identified electrical hazards shall be abated.	1. Removal of 2 hallway doors and fake wall covering inside electrical panel. 2. <span style="color: red;">Waiting PGE approval and new panel installation. COST TBD</span>			X
503.4	Fire apparatus access roads shall not be obstructed in any manner	Purchased road closure signage and K-rails for permanent placement behind exterior of building.	\$1,708	X	
1020.3	The minimum width or required capacity of corridors shall be unobstructed.	Repaired cracked wall by exit door	\$284	X	
			<b>\$14,809.00</b>		





**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**STAFF REPORT**

**TO:** Board of Directors #06

**FROM:** Linda Hendy, Director of Finance

**DATE:** June 27, 2023

**SUBJECT:** Fiscal Year 2023/24 Proposed Final Budget

**AGENDA DESCRIPTION:** The 2023/24 Final Budget for Cambria Community Healthcare District is presented for your consideration, possible amendment, and eventual adoption.

**RECOMMENDATION:**

1. Recommendation: Review and approve the fiscal year 2023/24 Final Budget.
2. Approve Resolution 40-23 Adoption of 2023/24 Final Budget

**FISCAL IMPACT:** The District's annual budget is the main fiscal planning tool used throughout the year. The proposed 2023/24 Final Budget consists of cash generated from operations, property/special assessment tax and grant funding, offset by funds used for operating expenses, capital asset purchases, improvements and major maintenance.

**DISCUSSION:** The 2023/24 Proposed Final Budget is a result of detailed analysis and forecasting techniques which involve active participation of the Finance Committee, Administrator, Director of Finance and the Board President. On May 23, 2023 the Board of Directors approved the Preliminary budget as presented.

The Proposed Final Budget 2023/24 is presented for your consideration and possible amendment. The budget documents include a budget summary, three-year budget comparison and a monthly budget with cash flow projections.

**ATTACHMENT:**

1. 2023/24 Proposed Final Budget
2. Resolution 40-23

**BOARD ACTION: June 27, 2023**

Date of Vote:

UNANIMOUS: \_\_

MONTALVO\_\_MILEUR\_\_FEDOROFF\_\_MUMPER\_\_KULESA\_\_

# CAMBRIA COMMUNITY HEALTHCARE DISTRICT

## OPERATING BUDGET

### 2023-2024





## Mission Statement

Our mission is to improve the health of district residents by providing emergency services, enhancing access to care, and promoting wellness.

## About Us

The Cambria Community Healthcare District is a public, tax and fee-supported Special District located in San Luis Obispo County, California. The District operates an Advanced Life Support ambulance (ALS) service and provides community health education.

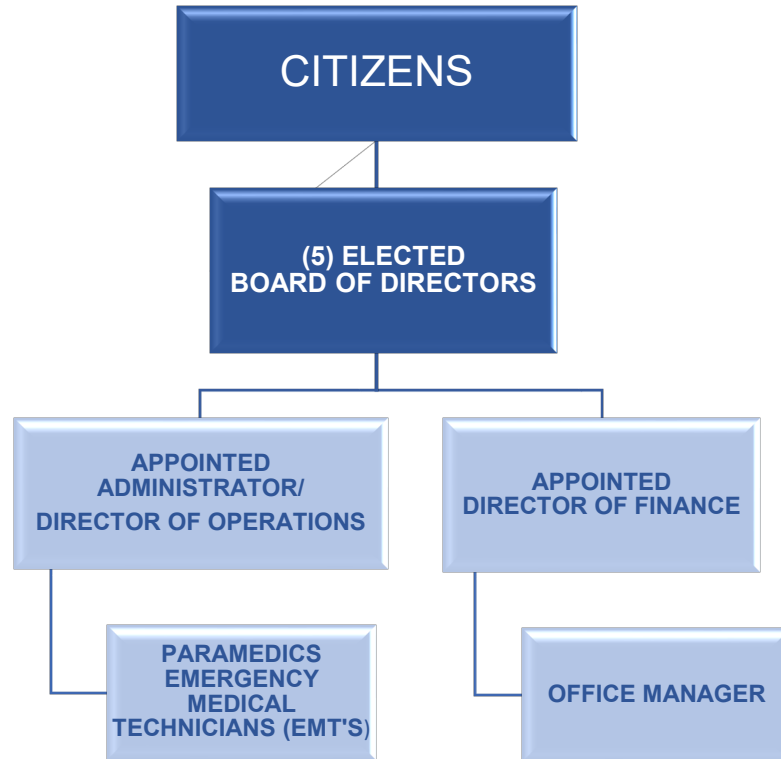
We are a highly trained team of Paramedics/EMTs and Staff dedicated to providing the highest level of pre-hospital care with sensitivity, compassion, integrity, and quality.

The Cambria Community Healthcare District (CCHD) provides emergency 911 ambulance transportation for the community of Cambria, San Simeon, and the surrounding area of the North Coast of San Luis Obispo County.





## Organizational Chart



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### Board Members:

Our district is governed by a 5-member board of directors who are elected to serve by the people. Board members serve a 4-year term.

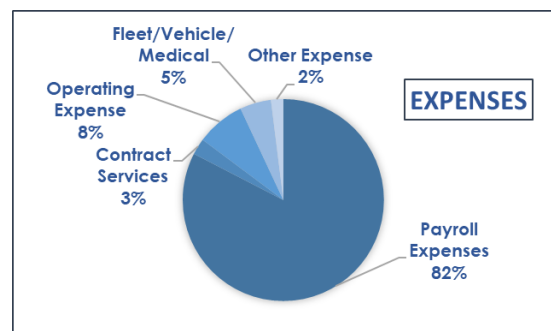
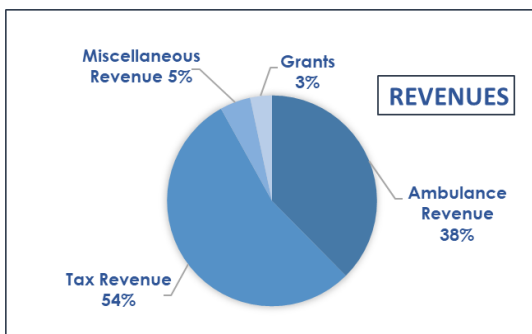
### Staff Members:

Our district employs an Administrator/Director of Operations, Director of Finance, Office Manager, (6) full time Paramedics (6) EMT's and has (12) part-time Reserves.

## BUDGET SUMMARY

Budget Summary 2023/24		Comparison to 2022/23 Projections			
Ambulance Revenue	\$894,796	X	Increase	Decrease	10%
Tax Revenue	\$1,293,469	X	Increase	Decrease	3%
Miscellaneous Revenue	\$112,550	X	Increase	Decrease	7%
Payroll Expenses	(\$1,921,289)	X	Increase	Decrease	6%
Contract Services	(\$60,800)		Increase	X Decrease	-28%
Operating Expenses	(\$182,299)	X	Increase	Decrease	20%
Fleet/Vehicle/Medical Expense	(\$116,614)		Increase	X Decrease	-5%
Other Expense	(\$46,000)		Increase	X Decrease	-128%
Other/Grant Income	\$55,800		Increase	X Decrease	-201%

- Ambulance revenue is budgeted to increase by 10% compared to 2022/23 projections. Revenue sources contributing to the increase are a reimbursement rate increase through Medicare and CCHD 10.34% fee increase implemented in January 2023. Tax revenue is budgeted to increase, San Luis Obispo County is projecting a 3-4% increase in tax revenue in 2023/24.
- Miscellaneous revenues are projected to increase by 7%, revenues included in this category are AMR Monterey subcontractor fees, the District has proposed a fee increase to \$2,000 per dispatch to AMR. Additionally, the District is expecting to receive two prior year reimbursements from the GEMT program.
- Payroll expense is proposed to increase by 6%, the percentage increase includes an estimated workers compensation insurance premium increase of 33%, wages, benefits, pension and healthcare expense increases. In order to provide 24-hour services, 365 days a year the District employs six Paramedics and six EMT's. In 2022/23 part-time reserve staff were utilized to fill open shifts until a full roster of full-time employees was in place the later part of the year.
- Contract services have decreased by 28%. The District has allocated accounting duties to Director of Finance. Expense for legal services were moved from other category expense to legal expense.
- Operating expense is proposed to increase by 20%. In order to streamline expenses items such as membership dues (LAFCO, SDRMA, Streamline) have been reallocated to dues and subscriptions, additionally ongoing required training will reallocate from education/travel/mileage to training/education.
- Fleet/Vehicle/Medical expense is proposed to decrease by -5%. The District is projecting the new ambulance to be in service this fiscal year and in turn will reduce the need for maintenance expense.
- Other expense reflects a 128% decrease, this is due to reallocating expense items out of Miscellaneous to appropriate budget expense accounts.
- The District has secured grant funding for the 2023/24 Ambulance purchase and Community donations for ambulance and facility repairs.





**CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
PRELIMINARY BUDGET 2023-2024**


	Last Year 2021/2022		Current Year 2022/2023		2023/2024		% Change From 2022/2023
	Actual	Revised Budget	Projected	Revised Budget	Preliminary Budget	Final Budget	
<b>REVENUES</b>							
<b>Ambulance Revenue</b>							
Ambulance Income	3,194,935	2,333,333	3,515,662	3,357,762	3,884,181	3,884,181	9%
Adjustment to Ambulance - CONTRA	(2,294,805)	(1,633,333)	(2,637,956)	(2,493,138)	(2,909,386)	(2,909,386)	9%
Adjustments - Sent to Collections	(64,755)	-	(50,867)	(16,000)	(56,000)	(56,000)	9%
Adjustments - to Bad Debt	(50,137)	-	(22,170)	(12,000)	(24,000)	(24,000)	8%
<b>Ambulance Revenue Totals:</b>	<b>785,237</b>	<b>700,000</b>	<b>804,669</b>	<b>836,624</b>	<b>894,796</b>	<b>894,796</b>	<b>10%</b>
<b>Tax Revenue</b>							
SLO County - General Tax	592,222	602,820	626,024	600,453	643,309	643,309	3%
SLO County - Special Tax	582,854	573,723	629,100	631,555	650,160	650,160	3%
<b>Tax Revenue Totals:</b>	<b>1,175,076</b>	<b>1,176,543</b>	<b>1,255,124</b>	<b>1,232,008</b>	<b>1,293,469</b>	<b>1,293,469</b>	<b>3%</b>
<b>Miscellaneous Revenue</b>							
Monterey Contract	33,000	30,000	43,500	36,000	46,000	46,000	5%
Rental Income	30,144	34,968	1,200	1,200	1,200	1,200	0%
Misc. Income/Standby Event	2,021	4,800	5,871	1,200	6,000	6,000	2%
GEMT Reimbursement	-	-	46,886	-	50,000	50,000	6%
Bad Debt Recovery	10,803	6,000	6,126	10,800	8,000	8,000	23%
Interest Income	1,566	780	1,289	632	1,350	1,350	5%
Donations/Grant Income	64,888	-	100	30,000	-	-	-
<b>Misc. Revenue Totals:</b>	<b>142,422</b>	<b>76,548</b>	<b>104,972</b>	<b>79,832</b>	<b>112,550</b>	<b>112,550</b>	<b>7%</b>
<b>REVENUE TOTALS</b>	<b>2,102,735</b>	<b>1,953,091</b>	<b>2,164,765</b>	<b>2,148,464</b>	<b>2,300,815</b>	<b>2,300,815</b>	<b>6%</b>
<b>EXPENSES</b>							
<b>Payroll Expenses</b>							
Administration	210,094	204,155	259,185	240,000	286,582	286,582	10%
Full Time Paramedic/EMT	591,170	580,682	596,036	648,018	781,624	781,624	24%
Part Time Paramedic/EMT	220,117	157,603	304,003	274,901	136,715	136,715	-122%
Payroll Tax Expense	28,415	-	51,181	34,884	69,460	69,460	26%
Employee Medical/Dental	159,980	146,490	172,515	160,200	204,000	204,000	15%
CalPERS Pension Expense	93,538	266,400	127,102	130,780	130,000	130,000	2%
Unfunded Accrued Liability	148,326	-	165,515	148,320	155,076	155,076	-7%
Uniform	9,711	12,000	7,761	6,000	9,000	9,000	14%
Workers Comp Insurance	51,150	51,804	35,961	37,797	53,432	53,432	33%
Retiree Health	85,198	64,396	94,516	87,780	95,400	95,400	1%
<b>Payroll Expense Total:</b>	<b>1,597,697</b>	<b>1,483,529</b>	<b>1,813,775</b>	<b>1,768,680</b>	<b>1,921,289</b>	<b>1,921,289</b>	<b>6%</b>
<b>Contract Services</b>							
Accounting	35,595	31,873	13,240	30,000	-	-	-100%
Audit Fees	9,038	10,000	31,480	18,000	30,500	30,500	-3%
Billing Services	10,797	10,000	8,400	7,200	8,400	8,400	0%
Other	19,780	20,000	17,848	13,650	14,500	14,500	-23%
Payroll Services	5,226	6,000	7,000	6,000	7,400	7,400	5%
<b>Contract Services Total:</b>	<b>80,434</b>	<b>77,873</b>	<b>77,968</b>	<b>74,850</b>	<b>60,800</b>	<b>60,800</b>	<b>-28%</b>




**CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
PRELIMINARY BUDGET 2023-2024**

	Last Year 2021/2022		Current Year 2022/2023		2023/2024		% Change From 2022/2023
	Actual	Revised Budget	Projected	Revised Budget	Preliminary Budget	Final Budget	
<b>Operating Expense</b>							
Dues and Subscriptions	-	529	402	-	19,500	19,500	98%
Education/Travel/Mileage	5,783	2,100	5,958	6,000	4,000	4,000	-49%
Facility Repair Maintenance	23,587	103,000	14,834	18,000	50,000	50,000	70%
Legal Expense	20,473	24,000	12,626	18,000	12,000	12,000	-5%
Liability/Auto/D&O Insurance	39,221	43,777	42,420	42,420	46,839	46,839	9%
License/Permit	8,162	13,320	17,071	6,000	6,000	6,000	-185%
Office/Computer Supply & Parts	15,554	12,000	23,283	14,400	15,000	15,000	-55%
Storage Expense	1,200	-	960	960	960	960	0%
Training/Education	296	1,200	762	600	3,000	3,000	75%
Utilities	18,343	19,200	28,197	19,200	25,000	25,000	-13%
<b>Operating Expense Total:</b>	<b>132,618</b>	<b>219,126</b>	<b>146,513</b>	<b>125,580</b>	<b>182,299</b>	<b>182,299</b>	<b>20%</b>
<b>Fleet/Vehicle/Medical Expenses</b>							
Ambulance New Unit #22	-	-	-	-	40,550	40,550	100%
Communication Equipment	122		841	-	1,000	1,000	16%
Fleet Fuel	35,221	20,000	39,592	36,000	42,000	42,000	6%
Fleet Maintenance	-	17,400	-	-	-	-	
Unit #16	8,348	-	-	-	-	-	
Unit #18	6,568	-	10,730	6,000	6,000	6,000	-79%
Unit #20	1,839	-	5,161	2,400	4,000	4,000	-29%
Unit #21	7,636	-	6,721	6,000	2,000	2,000	-236%
Fleet Interest Expense	4,257	4,715	1,064	1,543	1,064	1,064	0%
Medical Equipment & Supplies	59,761	28,500	58,219	60,000	60,000	60,000	3%
<i>Less: Prior reserve use</i>					(40,000)	(40,000)	100%
<b>Fleet/Vehicle Expense Total:</b>	<b>123,752</b>	<b>70,615</b>	<b>122,328</b>	<b>111,943</b>	<b>116,614</b>	<b>116,614</b>	<b>-5%</b>
<b>Other Expense</b>							
Bank Charges & Credit Card Fees	3,714	-	3,160	2,400	3,500	3,500	10%
Bond Expense	60,172	-	47,216	-	17,500	17,500	-170%
Contingency/Outreach/Public Ed	11,366	12,000	13,853	1,200	5,000	5,000	-177%
Miscellaneous	32,649	1,200	17,995	13,200	3,600	3,600	-400%
QAF Fee	17,713	11,111	21,331	-	15,000	15,000	-42%
Sales Tax Paid	1,286	-	1,393	1,286	1,400	1,400	1%
<b>Other Expense Total:</b>	<b>126,899</b>	<b>24,311</b>	<b>104,947</b>	<b>18,086</b>	<b>46,000</b>	<b>46,000</b>	<b>-128%</b>
<b>EXPENSE TOTALS</b>	<b>2,061,401</b>	<b>1,875,455</b>	<b>2,265,532</b>	<b>2,099,139</b>	<b>2,327,002</b>	<b>2,327,002</b>	<b>3%</b>
<b>NET OPERATING INCOME</b>	<b>41,334</b>	<b>77,636</b>	<b>(100,767)</b>	<b>49,325</b>	<b>(26,187)</b>	<b>(26,187)</b>	<b>-285%</b>
<b>Other Income</b>							
Covid Relief	204,620	-	91,920	-	-	-	
Grant Income	16,415	-	76,190	-	55,800	55,800	-37%
<b>Other Income Total</b>	<b>221,036</b>	<b>-</b>	<b>168,110</b>	<b>-</b>	<b>55,800</b>	<b>55,800</b>	<b>-201%</b>
<b>NET INCOME</b>	<b>262,370</b>	<b>77,636</b>	<b>67,343</b>	<b>49,325</b>	<b>29,613</b>	<b>29,613</b>	


Cambria Community Healthcare District  
Final Budget 2023-2024  
Project/Purchase


	<b>Project Title: Unit #22 Ambulance</b>		
	<b>Description:</b> Purchase of 2022 Ford E350 CCL 150 Type III Ambulance		
	<b>Amount:</b> \$250,000		
	<b>Funding Source:</b>	<input checked="" type="checkbox"/> Reserve Use \$40,000	<input checked="" type="checkbox"/> Grant Revenue \$20,800 Cambria Community Council and Community Donations.
<p><b>Cost Considerations:</b> The District placed an order for a CCL 150 Ambulance in July of 2021, which will include a Stryker Power Load System with gurney. Due to supply chain issues the unit has experienced multiple delays and was not received in the 2022/23 fiscal year as anticipated and therefore is included in the 2023/2024 budget. Grant funds have been awarded by Cambria Community Council and will be received upon delivery of unit. Community donations have been received and placed in reserve account until delivery of unit.</p>			
<b>Timeline for Project or Purchase:</b> Estimated delivery July to September 2023			
<b>Expense Category:</b> Fleet/Vehicle Expense			

	<b>Project Title: Vector Scheduling</b>		
	<b>Description:</b> Vector employee shift scheduling for web and mobile use		
	<b>Amount:</b> \$3,508		
	<b>Funding Source:</b>	<input checked="" type="checkbox"/> Operating Revenue - \$3,508	<input type="checkbox"/> Grant Revenue
<p><b>Cost Considerations:</b> For shift scheduling the District currently utilizes a custom excel version with limited access to program problem-solving, no access by employees and manual entry by Director of Operations to set schedule and make ongoing updates. Vector Scheduling capabilities include simplified scheduling, employee notification for shift openings, employee self-entry for request for time off and to fill shifts. Customer Support available for training and ongoing system support. Vector scheduling would eliminate the Director of Operations time allocated to send emails, text or call to fill open shifts and will keep accurate track of used accrued time for individual employees.</p>			
<b>Timeline for Project or Purchase:</b> July 2023			
<b>Expense Category:</b> Operating Dues and Subscriptions			




Cambria Community Healthcare District  
Final Budget 2023-2024  
Project/Purchase

	<b>Project Title: Facility Repairs</b>		
	<b>Description:</b> Ductless Heating and Cooling System, Crew Shower, Window Replacement.		
	<b>Amount:</b> \$50,000		
	<b>Funding Source:</b>	<input checked="" type="checkbox"/> Operating Revenue - \$15,000	<input checked="" type="checkbox"/> Grant Revenue \$35,000
<p><b>Cost Considerations:</b> In January 2023 the District received a facility fire inspection report with notable code violations and is in the process of repairing, removing or replacing noted items.</p> <p>The District received a proposal from a local vendor with price estimates of \$31,000 for a ductless system. Both the heating and cooling system can be removed and reused at a different site. Cost estimates were also received for required window replacement and crew shower installation.</p>			
<b>Timeline for Project or Purchase:</b> Install can begin by early fall of 2023.			
<b>Expense Category:</b> Operating Facility Repair Maintenance			

	<b>Project Title: IT Computer Support</b>		
	<b>Description:</b> Comprehensive IT Support Services		
	<b>Amount:</b> \$7,500		
	<b>Funding Source:</b>	<input checked="" type="checkbox"/> Operating Revenue - \$7,500 Amount paid in monthly payments	<input type="checkbox"/> Grant Revenue
<p><b>Cost Considerations:</b> The District computer system consists of administrative laptops, desktop, printers and tablets for EMS crews. Staff is recommending outsourcing IT support services to improve overall productivity, by managing, monitoring and repairing systems, providing data storage for working files and granting access to cloud based working files/records. The proposed Vendor will provide a 3-year technology plan, updated yearly, offsite server backup, manage computer and software patching, manage antivirus and security of network and workstations, provide a dedicated system technician for quick repairs and problem solving. Available Mon-Fri onsite and remote. Emergency after hours available support.</p>			
<b>Timeline for Project or Purchase:</b> Propose August 2023 start date			
<b>Expense Category:</b> Operating Office/Computer Supply & Parts			

Cambria Community Healthcare District  
Final Budget 2023-2024  
Project/Purchase

	<b>Project Title: Facility Bond Measure</b>		
	<b>Description:</b> Facility Replacement Project – Bond Funding		
	<b>Amount:</b> \$17,500		
	<b>Funding Source:</b>	<input checked="" type="checkbox"/> Operating Revenue - \$17,500	<input type="checkbox"/> Grant Revenue
<p><b>Cost Considerations:</b> In 2023 the District placed an \$8.5 million general obligation bond before the voters of Cambria, unfortunately the bond was narrowly defeated, the District needed 66.6% voter approval and received 61.4%. The current facility is still in need of major repairs and replacement. In order to place a new ballot measure in the November 2024 election, the District would begin by creating marketing pieces for public education, create an updated survey to go out to the community and contract with Isom Advisors for preplanning.</p>			
<b>Timeline for Project or Purchase:</b> July 2023 – November 2024			
<b>Expense Category:</b> Other Expense - Bond			
<b>Relation to District Objectives:</b> Objective #1 –Deliver the highest possible quality of service as measured by (1) achieving response time of 10 minutes or less; (2) having robust capabilities (personnel and equipment); (3) delivering high quality care onsite and in-transit.			

## COMMUNITY GRANT & DONATION FUNDING

	Grant/Donations	Prior Year Reserve (Donations)
New Ambulance Unit 22	\$20,800	\$40,000
Facilities – Ductless Heating and Cooling System and building repairs.	\$35,000	
<b>Total Grant &amp; Donations</b>	<b>\$55,800</b>	<b>\$40,000</b>

**Cambria Community Healthcare District**  
**Budget Overview: Operating Budget FY 2023-2024 - FY24 P&L**  
 July 2023 - June 2024

	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total
<b>Income</b>													
<b>40000 Ambulance</b>													0.00
<b>40000-A Ambulance Income</b>	399,233.59	310,356.04	371,375.46	343,614.21	265,611.03	277,520.55	373,046.76	294,370.57	255,214.07	319,770.84	324,544.20	349,524.02	3,884,181.34
<b>40000-B Adjustment to Ambulance Income - CONTRA</b>	-299,425.19	-232,767.03	-278,531.59	-257,710.65	-199,208.27	-208,140.41	-279,785.07	-219,277.90	-189,160.55	-239,828.13	-243,408.15	-262,143.02	-2,909,385.96
<b>40000-D Adjustments - Sent to Collections</b>	0.00	0.00	-16,000.00	0.00	0.00	-20,000.00	0.00	0.00	-20,000.00	0.00	0.00	0.00	-56,000.00
<b>40000-E Adjustments - to Bad Debt</b>	0.00	0.00	-4,000.00	0.00	0.00	-10,000.00	0.00	0.00	-10,000.00	0.00	0.00	0.00	-24,000.00
<b>Total 40000 Ambulance</b>	<b>\$ 99,808.40</b>	<b>\$ 77,589.01</b>	<b>\$ 72,843.87</b>	<b>\$ 85,903.56</b>	<b>\$ 66,402.76</b>	<b>\$ 39,380.14</b>	<b>\$ 93,261.69</b>	<b>\$ 75,092.67</b>	<b>\$ 36,053.52</b>	<b>\$ 79,942.71</b>	<b>\$ 81,136.05</b>	<b>\$ 87,381.00</b>	<b>\$ 894,795.38</b>
<b>41000 Tax Income</b>													0.00
<b>41000-A SLO CO General Tax</b>	14,000.00	0.00	9,000.00	0.00	48,000.00	132,000.00	220,000.00	0.00	37,000.00	45,000.00	74,000.00	64,309.00	643,309.00
<b>41000-B SLO CO Special Tax-Sec F</b>	15,000.00	0.00	10,000.00	0.00	75,160.00	175,000.00	200,000.00	0.00	50,000.00	50,000.00	75,000.00	0.00	650,160.00
<b>Total 41000 Tax Income</b>	<b>\$ 29,000.00</b>	<b>\$ 0.00</b>	<b>\$ 19,000.00</b>	<b>\$ 0.00</b>	<b>\$ 123,160.00</b>	<b>\$ 307,000.00</b>	<b>\$ 420,000.00</b>	<b>\$ 0.00</b>	<b>\$ 87,000.00</b>	<b>\$ 95,000.00</b>	<b>\$ 149,000.00</b>	<b>\$ 64,309.00</b>	<b>\$ 1,293,469.00</b>
<b>42000 Monterey Contract</b>	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	3,000.00	3,000.00	4,000.00	4,000.00	4,000.00	4,000.00	46,000.00
<b>43000 Rental Income</b>	0.00	0.00	300.00	0.00	0.00	300.00	0.00	0.00	300.00	0.00	300.00	0.00	1,200.00
<b>44000 Misc. Income</b>	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	3,900.00	1,100.00	6,000.00
<b>45000 GEMT Reimbursement</b>	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00	50,000.00
<b>46000 Bad Debt Recovery</b>	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	700.00	700.00	700.00	700.00	8,000.00
<b>47000 Interest Income</b>	115.00	115.00	115.00	115.00	115.00	115.00	115.00	115.00	115.00	115.00	100.00	100.00	1,350.00
<b>Total Income</b>	<b>\$ 133,673.40</b>	<b>\$ 102,454.01</b>	<b>\$ 97,008.87</b>	<b>\$ 90,768.56</b>	<b>\$ 194,427.76</b>	<b>\$ 371,545.14</b>	<b>\$ 517,126.69</b>	<b>\$ 78,957.67</b>	<b>\$ 138,268.52</b>	<b>\$ 179,857.71</b>	<b>\$ 239,136.05</b>	<b>\$ 157,590.00</b>	<b>\$ 2,300,814.38</b>
<b>Gross Profit</b>	<b>\$ 133,673.40</b>	<b>\$ 102,454.01</b>	<b>\$ 97,008.87</b>	<b>\$ 90,768.56</b>	<b>\$ 194,427.76</b>	<b>\$ 371,545.14</b>	<b>\$ 517,126.69</b>	<b>\$ 78,957.67</b>	<b>\$ 138,268.52</b>	<b>\$ 179,857.71</b>	<b>\$ 239,136.05</b>	<b>\$ 157,590.00</b>	<b>\$ 2,300,814.38</b>
<b>Expenses</b>													
<b>60000 PAYROLL EXPENSES</b>													0.00
<b>60100 Administration</b>	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	23,881.84	286,582.08
<b>60200 Full Time Para/EMT/Ops</b>	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	65,135.34	781,624.08
<b>60300 Part Time EMT/Medics</b>	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	11,392.92	136,715.04
<b>60400 Payroll Tax Expense</b>	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	5,788.34	69,460.08
<b>60500 Employee Medical/Dental</b>	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	204,000.00
<b>60600 PERS Pension Expense</b>	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	10,833.34	130,000.08
<b>60700 UAL-Unfunded Accrued Liability</b>	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	12,923.00	155,076.00
<b>61400 Uniform</b>	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	9,000.00
<b>61600 Workers Comp Insurance</b>	8,905.34	8,905.35	8,905.35	8,905.35	8,905.35	8,905.35	0.00	0.00	0.00	0.00	0.00	0.00	53,432.09
<b>61900 Retiree Health</b>	7,600.00	7,600.00	7,600.00	7,600.00	7,600.00	7,600.00	8,300.00	8,300.00	8,300.00	8,300.00	8,300.00	8,300.00	95,400.00
<b>Total 60000 PAYROLL EXPENSES</b>	<b>\$ 163,210.12</b>	<b>\$ 163,210.13</b>	<b>\$ 163,210.13</b>	<b>\$ 163,210.13</b>	<b>\$ 163,210.13</b>	<b>\$ 163,210.13</b>	<b>\$ 157,004.78</b>	<b>\$ 157,004.78</b>	<b>\$ 157,004.78</b>	<b>\$ 157,004.78</b>	<b>\$ 157,004.78</b>	<b>\$ 157,004.78</b>	<b>\$ 1,921,289.45</b>
<b>63000 OPERATING EXPENSES</b>													0.00
<b>63400 Contract Services</b>													0.00
<b>63400-B Audit Fees</b>	10,500.00	5,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	30,500.00
<b>63400-C Billing Services</b>	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
<b>63400-D Other</b>	5,000.00	5,000.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	14,500.00
<b>63400-E Payroll Service</b>	600.00	600.00	600.00	600.00	600.00	600.00	800.00	600.00	600.00	600.00	600.00	600.00	7,400.00
<b>Total 63400 Contract Services</b>	<b>\$ 16,800.00</b>	<b>\$ 11,300.00</b>	<b>\$ 1,750.00</b>	<b>\$ 1,750.00</b>	<b>\$ 1,750.00</b>	<b>\$ 16,750.00</b>	<b>\$ 1,950.00</b>	<b>\$ 1,750.00</b>	<b>\$ 1,750.00</b>	<b>\$ 1,750.00</b>	<b>\$ 1,750.00</b>	<b>\$ 1,750.00</b>	<b>\$ 60,800.00</b>
<b>63700 Dues and Subscriptions</b>	4,500.00	200.00	5,200.00	200.00	200.00	8,000.00	200.00	200.00	200.00	200.00	200.00	200.00	19,500.00
<b>63800 Education/Travel/Mileage</b>	350.00	350.00	350.00	350.00	350.00	150.00	350.00	350.00	350.00	350.00	350.00	350.00	4,000.00

64400 Facility Repair Maintenance	5,000.00	1,000.00	1,000.00	35,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	50,000.00
64600 Legal Expense	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
64800 Liability/Auto/D&O Insurance	7,806.50	7,806.50	7,806.50	7,806.50	7,806.50	7,806.50	7,806.50	0.00	0.00	0.00	0.00	0.00	0.00	46,839.00
65000 License/Permit	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
65200 Office/Computer Supply & Parts	1,260.00	1,260.00	1,260.00	1,260.00	1,260.00	1,260.00	1,260.00	1,260.00	1,260.00	1,235.00	1,235.00	1,225.00	1,225.00	15,000.00
65350 Storage Expense	240.00	0.00	240.00	0.00	0.00	0.00	240.00	0.00	0.00	240.00	0.00	0.00	0.00	960.00
65400 Training	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
65600 Utilities	2,000.00	2,000.00	2,000.00	2,000.00	2,100.00	2,100.00	2,200.00	2,200.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	25,000.00
<b>Total 63000 OPERATING EXPENSES</b>	<b>\$ 22,906.50</b>	<b>\$ 14,366.50</b>	<b>\$ 19,606.50</b>	<b>\$ 48,366.50</b>	<b>\$ 14,466.50</b>	<b>\$ 22,066.50</b>	<b>\$ 7,000.00</b>	<b>\$ 6,760.00</b>	<b>\$ 6,635.00</b>	<b>\$ 6,875.00</b>	<b>\$ 6,625.00</b>	<b>\$ 6,625.00</b>	<b>\$ 6,625.00</b>	<b>\$ 182,299.00</b>
<b>66000 FLEET/VEHICLE EXPENSES</b>														0.00
66100 Ambulance New Unit #22	40,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,550.00
66200 Communication Equipment	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
66400 Fleet Fuel	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
<b>66600 Fleet Maintenance</b>														0.00
66600-C Unit #18	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
66600-D Unit #20	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	250.00	250.00	4,000.00
66600-E Unit #21	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
<b>Total 66600 Fleet Maintenance</b>	<b>\$ 850.00</b>	<b>\$ 2,850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 850.00</b>	<b>\$ 750.00</b>	<b>\$ 750.00</b>	<b>\$ 12,000.00</b>
66800 Interest Expense	0.00	430.40	0.00	0.00	338.29	0.00	0.00	294.92	0.00	0.00	0.00	0.00	0.00	1,063.61
67000 Medical Equip/Supply	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	60,000.00
<b>Total 66000 FLEET/VEHICLE EXPENSES</b>	<b>\$ 49,900.00</b>	<b>\$ 11,780.40</b>	<b>\$ 9,350.00</b>	<b>\$ 9,350.00</b>	<b>\$ 9,688.29</b>	<b>\$ 9,350.00</b>	<b>\$ 10,350.00</b>	<b>\$ 9,644.92</b>	<b>\$ 9,350.00</b>	<b>\$ 9,350.00</b>	<b>\$ 9,250.00</b>	<b>\$ 9,250.00</b>	<b>\$ 9,250.00</b>	<b>\$ 156,613.61</b>
<b>68000 OTHER EXPENSES</b>														0.00
68200 Bank Charges & Credit Card Fee	300.00	300.00	300.00	300.00	300.00	250.00	250.00	300.00	300.00	300.00	300.00	300.00	300.00	3,500.00
68300 Bond Expense	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	2,500.00	2,500.00	17,500.00
68400 Contingency/Outreach/Pub Edu	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	600.00	400.00	5,000.00
68600 Miscellaneous	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,600.00
68800 QAF FEE	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	3,000.00	3,000.00	15,000.00
68900 Sales Tax Paid	115.00	115.00	115.00	115.00	115.00	115.00	115.00	115.00	115.00	120.00	120.00	120.00	120.00	1,400.00
<b>Total 68000 OTHER EXPENSES</b>	<b>\$ 6,115.00</b>	<b>\$ 10,115.00</b>	<b>\$ 1,115.00</b>	<b>\$ 1,115.00</b>	<b>\$ 1,115.00</b>	<b>\$ 5,065.00</b>	<b>\$ 1,065.00</b>	<b>\$ 1,115.00</b>	<b>\$ 5,120.00</b>	<b>\$ 1,120.00</b>	<b>\$ 6,320.00</b>	<b>\$ 6,620.00</b>	<b>\$ 6,620.00</b>	<b>\$ 46,000.00</b>
<b>Total Expenses</b>	<b>\$ 258,931.62</b>	<b>\$ 210,772.03</b>	<b>\$ 195,031.63</b>	<b>\$ 223,791.63</b>	<b>\$ 190,229.92</b>	<b>\$ 216,441.63</b>	<b>\$ 177,369.78</b>	<b>\$ 176,274.70</b>	<b>\$ 179,859.78</b>	<b>\$ 176,099.78</b>	<b>\$ 180,949.78</b>	<b>\$ 181,249.78</b>	<b>\$ 181,249.78</b>	<b>\$ 2,367,002.06</b>
<b>Net Operating Income</b>	<b>-\$ 125,258.22</b>	<b>-\$ 108,318.02</b>	<b>-\$ 98,022.76</b>	<b>-\$ 133,023.07</b>	<b>\$ 4,197.84</b>	<b>\$ 155,103.51</b>	<b>\$ 339,756.91</b>	<b>-\$ 97,317.03</b>	<b>-\$ 41,591.26</b>	<b>\$ 3,757.93</b>	<b>\$ 58,186.27</b>	<b>-\$ 23,659.78</b>	<b>-\$ 23,659.78</b>	<b>-\$ 66,187.68</b>
<b>Other Income</b>														
74000 Grant Income	20,800.00	0.00	0.00	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,800.00
<b>Total Other Income</b>	<b>\$ 20,800.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 35,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 55,800.00</b>
<b>Net Other Income</b>	<b>\$ 20,800.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 35,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 55,800.00</b>
<b>Net Income</b>	<b>-\$ 104,458.22</b>	<b>-\$ 108,318.02</b>	<b>-\$ 98,022.76</b>	<b>-\$ 98,023.07</b>	<b>\$ 4,197.84</b>	<b>\$ 155,103.51</b>	<b>\$ 339,756.91</b>	<b>-\$ 97,317.03</b>	<b>-\$ 41,591.26</b>	<b>\$ 3,757.93</b>	<b>\$ 58,186.27</b>	<b>-\$ 23,659.78</b>	<b>-\$ 23,659.78</b>	<b>-\$ 10,387.68</b>

#### Cash Flow

##### Debt Payments and Other Cash Needs

Zoll Monitors	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(2,091.00)	(25,092.00)
Unit 20	-	(5,035.00)	-	-	(5,035.00)	-	-	(5,035.00)	-	-	-	(5,035.00)	(5,035.00)	(20,140.00)
Unit 22	-	-	-	(6,750.00)	-	-	(6,750.00)	-	-	(6,750.00)	-	-	-	(20,250.00)
Reserve Funding - Ambulance	20,000.00	-	-	6,600.00	-	-	6,750.00	-	-	6,650.00	-	-	-	40,000.00
	17,909.00	(7,126.00)	(2,091.00)	(2,241.00)	(7,126.00)	(2,091.00)	(2,091.00)	(7,126.00)	(2,091.00)	(2,191.00)	(2,091.00)	(7,126.00)	(7,126.00)	(25,482.00)

483,659.25 397,110.03 263,757.01 170,769.25 72,596.18 71,909.02 232,047.53 571,804.44 469,452.41 432,896.15 436,554.08 494,840.35 466,145.57



BOARD OF DIRECTORS OF  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
COUNTY OF SAN LUIS OBISPO  
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

June 27, 2023

**RESOLUTION 40-23  
ADOPTING A FINAL BUDGET  
FOR THE FISCAL YEAR 2023-24**

**WHEREAS**, on the 23<sup>rd</sup> day of May, 2023, the Board of Directors of the Cambria Community Healthcare District, County of San Luis Obispo, State of California, adopted a Preliminary Budget for the Fiscal Year commencing July 1, 2023; and

**WHEREAS**, notice of the adoption of said Preliminary Budget has heretofore been given as a required law, that on the 27<sup>th</sup> day of June 2023, the District Board of said Cambria Community Healthcare District met with the purpose of reviewing the final budget of said District for the fiscal year 2023-2024; and

**WHEREAS**, upon conclusion of the Public Hearing conducted on the 27<sup>th</sup> day of June 2023, for the purpose of adopting a final budget, the District Board adopted said budget; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Cambria Community Healthcare District, County of San Luis Obispo, State of California having duly considered the same, do hereby declare and adopt the following:

1. That the Final Budget of said District for the fiscal year 2023-24 be adopted, a copy of which is attached and made a part hereof, be and the same is hereby adopted.
2. That this District shall report said final budget to the Board of Supervisors of the County of San Luis Obispo not later than the 31<sup>st</sup> day of July, 2023.

**Passed and adopted** by the Cambria Community Healthcare District, State of California, on the 27<sup>th</sup> day of June, 2023, by the following vote of said Board:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

**THE FOREGOING RESOLUTION** is hereby adopted.

\_\_\_\_\_  
Cecilia Montalvo, President

Attest: \_\_\_\_\_  
Bruce Mumper, Secretary



**CAMBRIA COMMUNITY HEALTHCARE DISTRICT**  
**STAFF REPORT**

**TO:** Board of Directors #07

**FROM:** Linda Hendy, Director of Finance

**DATE:** June 27, 2023

**SUBJECT:** Special Tax Annual CPI Increase

**AGENDA DESCRIPTION:** Annual requirement to provide a Board resolution with CPI increase and updated APN list to the County of San Luis Obispo by July 20, 2023.

**RECOMMENDATION:** Staff is recommending Board approval for resolution 41-23 to authorize the County of San Luis Obispo to add a CPI increase of 3.18 % under measure AA the Special Assessment Tax, passed by the community in 2006.

**FISCAL IMPACT:** Special Tax assessment in fiscal year 2023-24 estimated at \$651,594.04.

**DISCUSSION:** In July of each year Cambria Community Healthcare District (CCHD) is required to submit a Board resolution and a Direct Charge report to the County of San Luis Obispo, the report includes an updated list of Assessed Parcel Numbers (APN) and percentage increase for CPI, based on the greater Los Angeles area CPI data.

Special Assessment Tax 2023-2024: CPI 3.18%

Improved parcels 2022-23 \$125.69, increase of \$4.00 totaling \$129.69

Unimproved parcels 2022-23 \$38.60, increase of \$1.23 totaling \$39.83

Staff has provided an attached copy of the CPI calculation and a Direct Charge report has been prepared for submission to the County of San Luis Obispo. Staff is recommending the approval of Resolution 41-23

**ATTACHMENT:**

1. CPI Calculation
2. Resolution 41.23

**BOARD ACTION: June 27, 2023**

Date of Vote:

UNANIMOUS: \_\_\_

MONTALVO \_\_\_ MILEUR \_\_\_ FEDOROFF \_\_\_ MUMPER \_\_\_ KULESA \_\_\_

**Cambria Community Healthcare District  
CPI Calculator 2023  
Direct Charge 2023-2024**

ATTACHMENT 1

Consumer Price Index:	All Urban Consumers	
Area:	Los Angeles-Riverside-Orange County, CA	
Item:	All Items	
Base Period:	1982-84 = 100	
CPI Period Analyzed	2022	310.649
	2023	320.514
<b>Index Point Change</b>		
CPI - Final		320.514
Less: Previous Index		310.649
Equals: Index Point Change		9.865
<b>Percent Change</b>		
Index Point Change		9.865
Divided by previous index		310.649
Equals		0.0317561
Results multiplied by 100		3.1756098
Equals Percent Change		3.18%



BOARD OF DIRECTORS OF  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT  
COUNTY OF SAN LUIS OBISPO  
STATE OF CALIFORNIA

CAMBRIA, CALIFORNIA

JUNE 27, 2023

**RESOLUTION 41-23**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY HEALTHCARE DISTRICT ESTABLISHING APPROVAL OF THE GENERAL DISTRICT ASSESSMENT INCREASE RATIFIED BY THE VOTERS ON NOVEMBER 5, 1985, NOVEMBER 8, 1994, AND NOVEMBER 7, 2006 INCREASED BY THE CPI FOR THE GREATER LOS ANGELES AREA, AND TO REFERENCE THE APPLICABLE SECTION OF THE GOVERNMENT CODE FOR PLACING THE ANNUAL CHARGE ON THE TAX ROLL.**

**Recitals**

Pursuant to the provisions of Government Code Section 547031 of the Benefit Assessment Act of 1982, providing, in part: "The Legislature finds and declares that it is in the public interest to allow local agencies to finance property related services through the imposition of an assessment upon the property which benefits from those services".

**The Board of Directors provides as follows:**

**WHEREAS**, the Cambria Community Healthcare District is defined as a "local agency" as provided by Government Code Section 54705; and

**WHEREAS**, the Board of Trustees of said District passed and adopted resolution 01-85, calling for notice of an election to be held in said district on Tuesday, November 5, 1985; and

**WHEREAS**, the purpose of the election was to submit to the qualified voters of said District the questions of an assessment for the purpose of upgrading general operations within said District; and

**WHEREAS**, said assessment, herein referred to as "Measure B", did pass by a simple majority as established by Certificate of the County Clerk-recorder, Canvass of Votes Cast; and

**WHEREAS**, pursuant to Government Code Section 54718, which provides that said District is allowed to add current charges to the current year's tax rolls; and

**WHEREAS**, Measure B, imposed an assessment in the amount of \$4.00 per unimproved parcel and \$7.00 per improved parcel per year, on all real property (except that of federal, state or local governmental agency) within the boundaries of said District; and

**WHEREAS**, the Board of Trustees of said District then passed and adopted Resolution 03-94, calling for notice of an election to be held in said district on Tuesday, November 8, 1994; and

**WHEREAS**, the purpose of the election was to submit to the qualified voters of said District the questions of an assessment increase for the purpose of upgrading general operations within said District; and

**WHEREAS**, said assessment, herein referred to as "Measure C", did pass by a simple majority as established by Certificate of the County Clerk-Recorder Canvass of Votes Cast; and

**WHEREAS**, Measure C, imposed an assessment increase in the amount of \$3.00 per unimproved parcel, bringing the total assessment to \$7.00 per unimproved parcel per year and \$13.00 per improved parcel, bringing the total assessment to \$20.00 per improved parcel per year, on all real property (except that of federal, state or local governmental agency) within the boundaries of said District; and



**WHEREAS**, the Board of Trustees of said District then passed and adopted Resolution 05-06, calling for notice of an election to be held in said district Tuesday, November 7, 2006; and

**WHEREAS**, the proposed election was to submit to the qualified voters of said District the questions of an assessment increase for the purpose of increasing staffing and upgrading general operations within said District; and

**WHEREAS**, said assessment, herein referred to as "Measure AA", did pass by a two-thirds majority as established by Certificate of the County Clerk-Recorder, Canvass of Votes Cast; and

**WHEREAS**, Measure AA, imposed an assessment increase in the amount of \$18.00 per unimproved parcel, bringing the total assessment to \$25.00 per unimproved parcel per year and \$65.00 per improved parcel, bringing the total assessment to \$85.00 per improved parcel per year, on all real property (except that of federal, state or local governmental agency) within the boundaries of said District; and

**WHEREAS**, Measure AA allows for the assessment to be annually adjusted by the change in the Consumer Price Index for the Greater Los Angeles Area in subsequent years; and

**WHEREAS**, the District has complied with the general provisions of Government Code Section 54711 with respect to the amount of the assessment in relation to parcel benefits and service cost; and

**WHEREAS**, pursuant to Government Code Section 54715, which provides that said District may propose for adoption an annual assessment on each parcel of real property within the jurisdiction of said District; and

**WHEREAS**, said District has examined the provisions of Proposition 218, Article XIIC and XIID of the State Constitution and has determined that said District is exempted from such provisions due to said assessment and assessment increase being previously voter approved, and said assessments were enacted prior to the effect implementation dated of the Proposition; and

**NOW, THEREFORE, BE IT RESOLVED**, based on the foregoing statement, that the Cambria Community Healthcare District Board of Directors hereby approve the general Assessment and resulting appropriation of an annual charge on the Tax Roll. The assessment to be increased by the CPI of Greater Los Angeles Area for the period of June 1, 2022 to May 31, 2023 of 3.18%.

**BE IT FURTHER RESOLVED AND ORDERED**, that the Administrator of said District to deliver forthwith one (1) certified copy of this resolution to the Department of Auditor-Controller of the County of San Luis Obispo.

**Passed and adopted** by the Cambria Community Healthcare District, State of California, on the 27<sup>th</sup> day of June, 2023, by the following vote of said Board:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

**THE FOREGOING RESOLUTION** is hereby adopted.

\_\_\_\_\_  
Cecilia Montalvo, President

Attest: \_\_\_\_\_  
Bruce Mumper, Secretary