



CAMBRIA COMMUNITY HEALTHCARE DISTRICT

DECEMBER 21, 2021

REGULAR BOARD MEETING MINUTES

A) OPENING

- 1) The meeting was called to order at 9:09 AM.
- 2) The Pledge of Allegiance was led by Director Kubat,
- 3) Board President Iggy Fedoroff was present as well as Directors Bill Rice, Laurie Mileur, and Diane Kubat. Director Cecilia Montalvo was present via phone. Also present were Administrator Mike McDonough, Operations Manager Tim Benes and Administrative Assistant Simone Rathbun, as well as legal counsel Jeff Minnery and Dr. Daniel Phillips from NDC Research, via phone.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

- 1) There were no members of the public present at this meeting.
- 2) Public Hearing on Redistricting – Dr. Daniel Phillips, NDC Research –
Dr. Phillips states that this presentation is identical to the presentation from his last meeting, which is deliberate so that anyone who did not attend the first meeting gets the same information. The audiovisual equipment was not working. However, the PowerPoint was included in the Board packet. Dr. Phillips went over the slides again, requirements for division-based election zones.
President Fedoroff had questions about the numbers. It appeared that the total number of registered voters was higher than the total population. Dr. Phillips stated that these are collected from different data sources that have slightly different geographies. Some data is collected at the block level, and other data collected at the precinct level, which do not align perfectly with the boundaries of the district. He stated that the numbers are best used as a reference for voter breakdown. He added that although it's not perfect, this is the best data available.
Director Montalvo asked the other Directors what guidance they are specifically being asked to give. President Fedoroff stated that the North County Advisory Council site is a good place for guidance, at NCACSLO.org.

Director Rice inquired as to what top three different principles others used to draw the maps. Dr. Phillips stated that cities have much more strict requirements, but special districts have more flexibility. The Board members agreed to give priority to principles related to continuity, respect of voter choices, and communities of interest. Dr. Phillips asked how many maps the

Board needs him to come up with. They agreed three maps would be good. These maps will be posted seven days in advance of the next meeting to review.

C) CONSENT AGENDA

The Minutes from the November 23, 2021 Regular Board Meeting were presented and reviewed. Director Rice motioned to approve, Director Mileur seconded, Board approved 5/0.

D) REPORTS

- 1) The Operations Report was presented by Tim Benes. Mr. Benes wanted to clarify an item reported at the last meeting regarding the cost of fuel. The savings seem to be over-stated. He is currently working on this. Crews will be reminded to fill up at Mobil in Morro Bay, where fuel is less expensive. Has not heard back from Chief Hollingsworth on living quarters yet.
- 2) The Administrator's Report and Financial Review was presented by Mike McDonough, who gave a current Covid update. The Trust has received some donations, and some money from the Trust was transferred to the operating account for computer tablets. President Fedoroff added that Trust balance is currently less than \$2k due to this and other uses of the donated funds. Mike then went over the November financials, stating there is a better cash flow in December which will be covered next month. The variance in the financial reports was noted and addressed. The goal is to switch all financial reports to an accrual basis by July 2022. President Fedoroff added that all of the grant work is finally bearing fruit as well.
- 3) COMMITTEE REPORTS
 - A) President's Report – President Fedoroff reminded everyone that solicitation for donations recently went out. The Trustee will need to be transferred to the new board president. This past calendar year has seen a lot of progress in terms of getting equipment, donations, and grants improved and he is pleased to have been involved.
 - B) Property & Facilities/Property Facility Ad-Hoc – Director Mileur stated the Ad-Hoc Committee has meant twice and things are moving along nicely. Facility assessment is complete. Renovation would cost an estimated \$1.7 million, not including parking or a garage. Predesign has been completed and will be presented at the January Board meeting.
 - C) Healthcare Advocacy & Outreach –Director Kubat stated the Committee met last week, and discussed the growing needs in the community, such as mental health. It was decided that the Committee would focus on a few select things rather than too many things. Being present at Farmers Market was discussed, as well as having a Health Fair, etc. President Fedoroff suggested that Director Kubat get in touch with Dr. Dave Griffith and help him understand that we are here to help get the word out to the community as part of our outreach. Director Montalvo inquired as to whether or not it would be appropriate for the district to post his Coastal Pines Medical Group flyer on our website, and President Fedoroff suggested that we should also post one about CHC moving.
 - D) Finance – Director Rice stated that the Committee did meet. The five-year Capital budget was reviewed, and appeared too aggressive in terms of timing; currently having ambulance purchase in each year for the next four years. The concern was that at some point the annual debt would be unmanageable in the operating budget. Current financing rates for both new and remount ambulances were requested. Another committee meeting will be scheduled, at which time they will figure out what is reasonable. Instruction given to staff to update the budget, and the mid-year review will be on the January finance committee meeting agenda.

The PERS pension expense was reviewed. This expense has been fluctuating beginning in April of 2020. Another comparison presented- an analysis of PERS wages and expenses,

comparing CCHD with the CCSD Fire Dept. Again, the numbers were similar until 2020. Now, in 2022 we are at 38.35%, and Fire Dept. is at 30.85%. We need to know why there is such divergence over the last 7 or 8 months. It was recommended to staff that they contact CCSD, talk to their finance crew and get better understanding about how they handle their PERS expense. Mike added he has contacted CCSD, and also has a PERS expert from CSDA who is going to get back to him.

Director Montalvo asked if we are required to stay in PERS, to which Mike added that only per our contractual obligation to the employees, but otherwise no.

- E) Grants – Director Mileur stated two applications have been submitted to AFG. We were informed that we could not request AEDs for public access, only for station use. Mike submitted a grant for pandemic relief through the California State Dept. of Finance and our share will be \$163,500 due to us by 1/15/22. The other grant was a targeted CARES grant (federal) for an unknown amount, but we will be getting something from that one too.
- F) Strategic Planning – Director Montalvo states the Committee did not meet and there is nothing to report
- G) Staffing Ad-Hoc – Director Rice stated the Committee did meet and any further decisions related to change in staffing or converting the 12-hour car to a 24-hour car will be dependent on housing for the staff. Tim is working on getting approval to use the vacant CHC living space.
- H) Trust Fund Marketing Ad-Hoc – Director Rice stated that since the last meeting a solicitation letter has been constructed and sent out, and is about to be delivered to homes in Cambria.

E) REGULAR BUSINESS

- 1) KPI Quarterly Report Update – Mike McDonough gave an update, discussing Attachment A. He stated that the County is working on their data collection system and once this is complete, we will have more accurate numbers. Director Mileur asked that the total number of EKGs have the percentage taken off. Mike added that they should have better numbers at the January meeting. Director Mileur inquired about failed intubation. Tim stated that each paramedic is required to do two intubations per year and this particular patient was difficult and even the hospital had difficulty, ending up having to surgically intubate the patient. Director Montalvo asked when there will be annual numbers, Mike stated in the July board packet.
- 2) Annual Election of Board Officers – President Fedoroff read the recommendation. He then motioned that Director Montalvo be Board President, that he become Vice President, and Director Kubat Secretary. Director Rice seconded. Board approved 5/0. President Montalvo then thanked Director Fedoroff for his dedicated service to the Board and to the Healthcare District. Mike to notify the media, the State, and update the website.
- 3) Accounts Receivable Scorecard – Administrator McDonough discussed the inaccuracies on this report. MP Technologies is in the process of rebuilding/fixing all the items on this report, not just the claim rejection rate. For example, the daily scorecard says it takes an average of 73 days for Medicare claims to be paid, which is not correct. There is nothing due from Medicare over 30 days on the billing aging report. Director Fedoroff asks Administrative Assistant Simone Rathbun to make a list of how many days it takes for an insurance to pay during the month of December.

F) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Vanir presentation for pre-design work
- 2) Mid-year budget update
- 3) Capital budget

4) Closed session for MM review

G) ADJOURNMENT

The meeting was adjourned at 10:57 AM.