



Cambria Community Healthcare District Regular Board Meeting Minutes January 15, 2020

A) OPENING

- 1) Call to order
President Fedoroff called the meeting to order at 1:00 PM.
- 2) Pledge of Allegiance
President Fedoroff led the Pledge of Allegiance.
- 3) Establishment of a quorum

Board of Directors members Iggy Fedoroff, Bill Rice, Barbara Bronson Gray, Miguel Hernandez and Laurie Mileur were present.
Administrator Mike McDonough, Operations Lead Tim Benes and Administrative Assistant Simone Rathbun were also present.

B) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

No comments made by the public.

C) CONSENT AGENDA

- 1) The Minutes of the December 18, 2019 Regular Board meeting were reviewed and approved after Director Rice moved to accept as written and Director Mileur seconded the motion. The Board approved the minutes 5/0.
- 2) Director Hernandez moved that the Board go into Closed Session to address the Concurrent Special Meeting Agenda, Director Bronson Gray seconded and the Board approved 5/0.

SPECIAL CONCURRENT MEETING AND CLOSED SESSION

- 1) Pursuant to Government Code section 54957.6 Conference with Labor Negotiator & Agency Representative: Mike McDonough and Bill Avery. Employee Organization: SEIU 620.
- 2) Pursuant to Government Code section 54956.9(a): Conference with Legal Counsel regarding the matter of Cambria Community Healthcare District v. J&J cars, LLC.
- 3) Pursuant to Government Code section 54956.9(d)(2): Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: One (1).

D) REPORTS

- 1) The Operations Report was given by Operations Lead Tim Benes. Tim discussed the increase in the number of runs this month, as well as the electrical work that has been done on the crew's quarters.

2) The Administrator's Report and Financial Review was presented by Mike McDonough. The Trust account is moving to Mechanics Bank, one donation received to date, 1023 paperwork to be officially filed. EMS billing implementation up and running. Part-time bookkeeper Dianne Seevers has resigned. New employee prospect coming in Friday. Phone system needs replacing, one quote received, to get one more.

3) Finances – Director Rice discussed the tax monies received in January making up for the shortfall in December. Gaining access to the LAIF account for interest payment updates. President Fedoroff had Simone speak regarding the current AR aging in the ProfitMax billing software.

4) Committee Reports

a) The President's Report was presented by Iggy Fedoroff. He thanked the members of the Board for serving on the various committees in 2020. The Communications committee was dissolved as superfluous. Discussed being asked by CCSD to help pay for Cambria Fire's fuel pump computer that broke. This will be discussed at the meeting of the managers of CCSD, CCHD and CUSD next Tuesday.

b) Property & Facilities: Director Barbara Bronson Gray stated that the committee would be meeting next Friday.

c) Healthcare Advocacy & Education: Director Miguel Hernandez stated that the committee did not meet. Director Laurie Mileur mentioned that she arranged Fall Prevention classes beginning on 4/13/20 lasting six weeks, followed by two classes on Healthy Aging and Strength & Balance; all free to the public. President Fedoroff said that he would like Operations to implement Heimlich maneuver training for the community.

d) Finance: Director Bill Rice presented the monthly financials, as well as the updated Projected Operating Budget for the fiscal year and discussed in detail variances.

e) Grants: Director Laurie Mileur stated that the committee met last Thursday, waiting to submit AFG grant application (see E.4 below). Discussed putting AED devices around town.

E) REGULAR BUSINESS

1) Mid-year Budget Review for Board consideration and possible adoption. Specific budget line items were reviewed and changes to projected amounts explained by Director Rice who suggested changing property/liability and workers comp premium payments to six months for July-December 2020 and then annually again beginning in 2021 to align better with the District's revenue streams. Director Barbara Bronson Gray moved to adopt the mid-year budget, seconded by both Directors Mileur and Hernandez, approved 5/0.

2) Monterey County South Valley Zone ambulance service contract cost evaluation for Board consideration and possible approval for rate changes. Mike McDonough discussed the cost breakdown for an average six- hour call. Mike recommended the Board continue the same \$1500 fee and add an additional hourly rate for calls over six hours. After discussion and review, the decision was made to bill \$250 per hour in excess of six hours. Motion to approve made by Director Rice, seconded by Director Bronson Gray, approved 5/0.

3) Board consideration for new healthcare needs survey. Mike McDonough recommended resurveying the District residents to see what the current healthcare needs of the community are. Directors Rice and Gray recommend updating the previous survey. HC Advocacy Committee to take the matter up in Committee.

4) AFG-FEMA Grant application for Board review and possible approval. Director Mileur discussed equipment the District needs: 3 power lift stretchers, 4 power loading systems and 2 EKG monitors to replace units that are nearing the end of their service lives. Director Mileur moved to approve the Grant Application. Director Rice seconded, approved 5/0. Director Mileur suggested that a strategic planning session be scheduled on or about February 25th. Directors were asked to communicate their availability to the Administrator.

5) LAIF Resolution for Board consideration and adoption. Administrator McDonough requested Board approval for access to the online Local Agency Investment Fund account for both himself and assistant Simone Rathbun. Director Rice moved to adopt the new resolution, Director Mileur seconded. Board approved 5/0.

F) CLOSED SESSION

Conducted out of sequence (see above). Reportable action: The Administrator was directed to resolve the issues raised in Burke Construction's recent letter following completion of the CCHD parking lot resurfacing.

G) DECLARATION OF FUTURE AGENDA ITEMS

- 1) Quality report to be presented by SLO County EMS. Action: McDonough.
- 2) Discussion regarding updating the local hazard mitigation plan. Action: Gray.
- 3) Discuss acquisition of future ambulance. Action: McDonough and Gray.

H) ADJOURNMENT The Board Meeting was adjourned at 4:27 PM